



THE CITY OF NEW YORK  
MANHATTAN COMMUNITY BOARD 3  
59 East 4th Street - New York, NY 10003  
Phone (212) 533-5300  
www.cb3manhattan.org - mn03@cb.nyc.gov

Andrea Gordillo, Board Chair

Susan Stetzer, District Manager

Community Board 3 Liquor License Stipulations for Administrative Approval

I, Cecilia Huang, as a qualified representative of Yin Ji Chang Fen Inc,  
located at 91 Bayard Street, New York, NY agree to the following stipulations:

1. ☐ I will operate a full-service restaurant, specifically a (type of restaurant) \_\_\_\_\_  
☒ Kitchen open and serving food every night during all hours of operation.
  2. My hours of operation will be:  
Mon 11A-12A; Tue 11A-12A; Wed 11A-12A;  
Thu 11A-12A; Fri 11A-12A; Sat 11A-12A; Sun 11A-12A.  
(I understand opening is no later than specified opening hour & all patrons are to be cleared from business at specified closing hour)
  3. ☒ I may apply for sidewalk and/or roadbed dining as allowed by the temporary Open Restaurants program but will close all outdoor dining by 10:00 p.m. all days and not have any music, speakers or tv monitors. I will not have commercial use of backyard, sideyard, or rooftop. Any approved outdoor space will close no later than 10:00 p.m.
  4. ☒ I will close any front or rear façade doors and windows at 10:00 p.m. every night or when amplified sound is playing, including but not limited to DJs, live music and live nonmusical performances.  
☐ I will have a closed fixed façade with no open doors or windows except my entrance door will close by 10:00 p.m. or when amplified sound is playing, including but not limited to DJs, live music and live nonmusical performances.
  5. I will not have ☒ DJs, ☒ live music, ☒ promoted events, ☒ any event at which a cover fee is charged, ☒ scheduled performances, ☐ more than \_\_\_\_\_ private parties per \_\_\_\_\_.
  6. ☒ I will play ambient recorded background music only. 1 number of TVs.
  7. ☒ I will not apply for an alteration to the method of operation or for any physical alterations of any nature without first coming before CB 3.
  8. ☒ I will not seek a change in class to a full on-premises liquor license without first obtaining approval from CB 3.
  9. ☒ I will not apply for an upgrade to a full on-premises liquor license for at least one year after my operations begin.
  10. ☒ I will not participate in pub crawls or have party buses come to my establishment.
  11. ☒ I will not have unlimited drink specials, including boozy brunches, with food.
  12. ☒ I will not have a happy hour or drink specials with or without time limitations OR ☐ I will have happy hour and it will end by \_\_\_\_\_. -Please indicate one of the above -
  13. ☒ I will not have wait lines outside. ☒ I will have a staff person responsible for ensuring no loitering, noise or crowds outside.
  14. ☒ I will conspicuously post this stipulation form beside my liquor license inside of my business.
  15. ☒ Residents may contact the manager/owner at the number below. Any complaints will be addressed immediately. I will revisit the above-stated method of operation if necessary in order to minimize my establishment's impact on my neighbors.
- Name: Cecilia Huang Phone Number: (718)637-9338
16. ☐ I will: \_\_\_\_\_

I hereby certify that the information provided above is truthful and accurate based upon my personal belief.

Signed

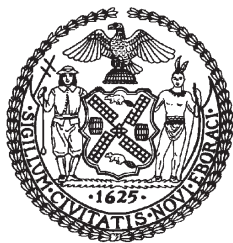
Sworn to this 25<sup>th</sup> day of March 2024

Dated

3/25/2024

CHUN LAW  
NOTARY PUBLIC, STATE OF NEW YORK  
Registration No. 01LA6299724  
Qualified in Kings County  
Commission Expires September 14th, 2026

Notary Public



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**Community Board 3 Liquor License Application Questionnaire for Administrative Approval**

Today's Date: 05/01/2025

**APPLICANT**

1. Name of applicant and principle(s): Yin Ji Chang Fen Inc
2. Premise address: 91 Bayard Street, New York, NY 10013
3. Cross streets: Muberry Street & Mott Street
4. Trade name (DBA): Yin Ji Chang Fen
5. Check which you are applying to: ☒ New liquor license ☐ Alteration of an existing license ☐ Sale of assets
6. If alteration, describe nature of alteration: \_\_\_\_\_
7. Is location currently licensed? ☐ Yes ☒ No
8. Type of license: Beer & Wine
9. Previous or current use of the location: Restaurant
10. Corporation and trade name of current location: Yin Ji Chang Fen Inc.
11. Type of building and number of floors: multi unit, 5 floor on ground
12. Does premise have a valid Certificate of Occupancy and all appropriate permits, including for any back or side yard use? ☒ Yes ☐ No 12a. What is the permitted occupancy indoors and outdoors? Group 6
13. Do you plan to apply for Public Assembly permit? ☐ Yes ☒ No
14. What is the zoning designation (check zoning using map: <http://gis.nyc.gov/doitt/nycitymap/> - please give specific zoning designation, such as R8 or C2): C6-1
15. How many licensed establishments are within 1 block? 1
16. How many On-Premise (OP) liquor licenses are within 500 feet? 7
17. Is premise within 200 feet of any school or place of worship? ☐ Yes ☒ No

**PROPOSED METHOD OF OPERATION**

18. Describe your method of operation: Restaurant
19. Will any other business besides food or alcohol service be conducted at premise? ☐ Yes ☒ No
20. If yes, please describe what type: \_\_\_\_\_
21. What are the proposed days / hours of operation (specify days / hours each day and hours of outdoor space if applicable): 11AM-12AM seven days a week
22. Total number of table: 17 23. Total number of seats: 34
24. How many stand-up bars / bar seats are located on the premise? No  
(A stand-up bar is any bar or counter, whether with seating or not, over which a patron can order, pay for, and receive an alcoholic beverage.)

25. Describe all bars (length, shape, and location): \_\_\_\_\_
26. Does premise have a full kitchen? ☒ Yes ☐ No
27. What are the hours kitchen will be open? 11AM-12AM seven days a week
28. What type of food is available for sale? Chinese
29. Will a manager or principal always be on site? ☒ Yes ☐ No If yes, which? Cecilia Wenmin Huang
30. How many employees will there be? 4
31. Do you have or plan to install? ☐ French doors ☐ accordion doors ☐ windows N/A
32. Will there be TVs / monitors? ☒ Yes ☐ No If Yes, how many? 1
33. Will premise have music? ☒ Yes ☐ No 33a. If Yes, what type of music? ☐ Live Music ☐ Jukebox  
☐ DJ ☒ Tapes / CDs / iPod
34. If other type, please describe: \_\_\_\_\_
35. What will be the music volume? ☒ Background (quiet) ☐ Entertainment level
36. Please describe your sound system: lower volume
37. Will you host any promoted events, scheduled performances or any event at which a cover fee is charged?  
☐ Yes ☒ No
38. If Yes, what type of events or performances are proposed and how often? \_\_\_\_\_
39. How do you plan to manage vehicular traffic and crowds on the sidewalk caused by your establishment? \_\_\_\_\_  
a employee will manage vehicular and crowds on the sidewalk.
40. Will there be security personnel? ☐ Yes ☒ No 40a. If Yes, how many and when? \_\_\_\_\_
41. How do you plan to manage noise inside and outside your business so neighbors will not be affected? \_\_\_\_\_  
All window and door will be kept close all time.
42. Do you have sound proofing installed? ☒ Yes ☐ No
43. If not, do you plan to install sound-proofing? ☐ Yes ☐ No

#### **APPLICANT HISTORY**

44. Has this corporation or any principal been licensed previously? ☐ Yes ☒ No If yes, please indicate name of establishment(s): \_\_\_\_\_
45. Address: \_\_\_\_\_ 45a. Community Board \_\_\_\_\_
46. Dates of operation: \_\_\_\_\_
47. Has any principal had work experience similar to the proposed business? ☒ Yes ☐ No If yes, explanation of experience or resume.
48. Does any principal have other business in the area? ☒ Yes ☐ No If yes, give trade name and describe type of business: Mabu Cafe NYC Inc.
49. Has any principal had SLA reports or action within the past 3 years? ☐ Yes ☒ No If yes, attach list of violations and dates of violations and outcomes.

#### **COMMUNITY OUTREACH**

Please see the Community Board website to find block associations or tenant associations in the immediate vicinity of your location for community outreach. Applicants are encouraged to reach out to community groups.

# ATTENTION RESIDENTS & NEIGHBORS

Yin Ji Chang Fen Inc.

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Company/DBA Name and Contact Number for Questions

**plans to open a**

Restaurant

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(Please choose) Bar/Restaurant/Club and indicate if there will be a Sidewalk Café or Backyard Garden

**at the following location**

91 Bayard Street, New York, NY 1003

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Building Number and Street Name (Address)

**This establishment is seeking a license to serve**

Beer & Wine

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Beer & Wine or Beer

Cecilia Huang

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Applicant Contact Information

**Contact the Applicant or COMMUNITY BOARD 3  
With any questions or concerns.  
mn03@cb.nyc.gov - www.cb3manhattan.org**