

MAY 13 2025



## 30

### Standardized NOTICE FORM for Providing Notice to a Local Municipality for Adding or Removing Contiguous and/or Non-Contiguous Municipal Space

1. Date Notice Was Sent: 5/12/25 1a. Delivered by: Overnight Mail, Tracking Number and Proof of Delivery

2. This form must be submitted to the clerk or Local Municipality when filing for a Sunday On-Premises Sales Permit

**This Notice is Being Provided to the Clerk of the following Local Municipality**

3. Name of Municipality: MANHATTAN COMMUNITY BOARD 3

**Licensee Information**

4. License Serial Number: 0267-22-108689 5. Permit Date(s): TBD

6. License name: RECEPTION BAR INC

7. Trade Name (if any):

8. Street Address of Establishment: 45 ORCHARD STREET

9. City, Town or Village: NEW YORK, NY Zip Code: 10002

10. Business Telephone Number of Applicant/Licensee: (646) 490-4053

11. Business E-mail of Applicant/Licensee: c/o MATTHEW.BOROWIEC@HELBRAUNLEVEY.COM

12. Describe municipal space to be added: DOT ROADWAY & SIDEWALK CAFE

12a. What date did you apply for a municipal permit? 7/17/24

**Representative or Attorney representing the licensee**

13. Representative/Attorney's Full Name: JOSEPH LEVEY; HELBRAUN & LEVEY LLP

14. Street Address: 40 FULTON STREET, FLOOR 28

15. City, Town or Village: NEW YORK State: NY Zip Code: 10038

16. Business Telephone Number of Representative/Attorney: 212 219 1193

17. Business Email Address: c/o MATTHEW.BOROWIEC@HELBRAUNLEVEY.COM

I am the licensee that is applying for the permit and I certify that I know the contents of the above application and the statements and answers therein; that the same are true to my knowledge; that I have been authorized, by order of the Board of Directors of said licensee to make the statements and answers in this application on behalf of said licensee with the same force and effect as if said licensee made such statements and answers itself.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

18. Printed Name: JOSEPH LEVEY Title: ATTORNEY

Signature: X

**The above captioned on-premises licensee is applying for an alteration to their existing license with the State Liquor Authority to sell alcoholic beverages on municipal space.**

**Please forward any concerns regarding the issuance of the alteration to the attention of  
The New York State Liquor Authority by e-mail [community@sla.ny.gov](mailto:community@sla.ny.gov)**