



REQUEST FOR EVALUATION (RFE) - HISTORIC DISTRICT

INSTRUCTIONS:

The Landmarks Preservation Commission is responsible for identifying and designating the special buildings and sites that represent the architectural, historical and cultural heritage of New York City. The Commission's Research Department accepts suggestions from the public regarding potential historic resources throughout the five boroughs. If an area appears to rise to the level of significance necessary to be considered for Historic District designation, it is added to the agency's survey inventory. Further consideration is based on agency priorities. Please note, Requests for Evaluation are not applications for designation.

Please complete all 5 sections of this form. Fields marked with an asterisk (*) are required. An incomplete submission may slow down review of your request. Additional materials may also be included with the evaluation form. You may mail this form to the address above or send it by email to RFE@lpc.nyc.gov.

1. SUBMISSION CHECKLIST

To request the evaluation of a historic district, please include ALL of the following materials:

- ☐ Completed Request for Evaluation form (Page 1, Sections 1-4)
- ☐ Statement of Significance (Page 2 of form, Section 5)
- ☐ Current photographs of representative streetscapes in the proposed district. Photographs should comprehensively reflect the current conditions.
- ☐ Map of proposed boundaries

2. PROPOSED DESIGNATION TYPE

- ☐ **Historic District:** Areas of the City that possess architectural and historical significance and a distinct "sense of place." Examples include the Fort Greene, Greenwich Village, and Mount Morris Park Historic Districts.

3. REQUESTOR INFORMATION

NAME*		TELEPHONE*	
E-MAIL ADDRESS*		AFFILIATION/REPRESENTING*	
ADDRESS*		APT./STE./FLR.*	
CITY, STATE*	ZIP CODE*	DATE OF REQUEST*	

4. AREA TO BE EVALUATED

NAME OF PROPOSED DISTRICT*	BOROUGH*
BOUNDARY OF AREA PROPOSED (PLEASE ATTACH MAP)*	DATE(S) OF CONSTRUCTION (IF KNOWN)
ORIGINAL USE (IF KNOWN)	ARCHITECT(S) (IF KNOWN)



5. STATEMENT OF SIGNIFICANCE

Please provide a statement explaining why you think this area of the city should be considered for designation as a Historic District by the Landmarks Preservation Commission. Use additional sheets if necessary.