

Landmarks Preservation Commission

Accessibility Progress Report 2025-2026

Local Law 12 of 2023 (“Local Law 12”), codified as section 23-1004 of the NYC Administrative Code, requires agencies to prepare and publish 5-year accessibility plans using a template provided by the Mayor’s Office for People with Disabilities (MOPD). Proposed plans were required to be published no later than December 31, 2023 and final plans, following a public comment period, were required to be published no later than March 15, 2024.

Local Law 12 further requires agencies to publish an annual report, setting forth the progress they have made towards achieving the goals in their 5-year accessibility plan. **These reports must be published on agency websites by *May 1*** and submitted to MOPD, who is then responsible for sharing them with the City Council.

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General

The Landmarks Preservation Commission (“LPC”) is responsible for protecting New York City’s architecturally, historically, and culturally significant buildings, sites, and districts by granting them landmark or historic district status and regulating them after designation. Buildings, sites, and districts are designated for their special character or special historical or aesthetic interest or value as part of the development, heritage or cultural characteristics of the city, state, or nation.

LPC published our Accessibility Plan in 2024, and this is our first progress report since moving into our new offices at 253 Broadway in April 2025. This new space was designed by DCAS to be compliant with accessibility codes for both members of the public and employees. Some major accessibility implementations include:

- Installation of an assistive listening system in the 2nd Floor Public Hearing Room
- Installation of wheelchair lifts for each floor
- Signage includes braille
- Posting of language access flyers in public spaces

Statement of Commitment

LPC believes in an equitable, diverse, and inclusive environment. LPC is committed to ensuring that persons with disabilities have access to the Commission’s services; to identifying, preventing and removing barriers to accessibility; and to meeting accessibility requirements in a manner that respects the dignity and independence of persons with disabilities. LPC strives to use reasonable efforts to ensure that its policies, practices, and procedures are consistent with the following principles:

- Receipt of applications, complaints, investigations and other Commission services are provided in a manner that respects the dignity and independence of persons with disabilities to enable them to obtain, use or benefit from LPC’s resources and/or services;
- Persons with disabilities are given an opportunity equal to that given to others to obtain, use and benefit from Commission resources and/or services;
- When communicating with a person with a disability, the Commission will do so in a manner that considers the person’s disability and preferred method of communication;
- Contingent on funding, the Commission will explore installation of additional assistive listening devices so that persons with disabilities may use assistive devices to support access to Commission resources and services; and

- Persons with disabilities and their service animals are accommodated in all aspects of service provision unless the animal is otherwise excluded by law.

Disability Service Facilitator and Other Key Accessibility Information

Disability Service Facilitator (DSF) as of May 1, 2026

Stephanie Yang, access@lpc.nyc.gov

Below is the link to LPC's accessibility webpages on our website, including LPC policies prohibiting discrimination against people with disabilities in access to services, Grievance Procedure, Website Accessibility Statement, and the LPC Five-Year Accessibility Plan (2024 – 2028).

<https://www.nyc.gov/site/lpc/about/lpc-accessibility-webpage.page>

Feedback Process

The following section is included on LPC's Accessibility webpage, and includes a link to the Website Accessibility Feedback form, which may be submitted anonymously.

We welcome your feedback on the accessibility of our digital content. Please let us know if you encounter accessibility issues by using the [Website Accessibility Feedback Form](#). All feedback may be submitted anonymously.

If you need assistance accessing a particular program or service, please reach out to Stephanie Yang, LPC Disability Services Facilitator at 212-602-7256 or access@lpc.nyc.gov.

Progress Report

This progress report addresses the five areas identified in section (b)(2) of Local Law 12 (NYC Admin Code § 1004(b)(2)):

- Physical Access
- Digital Access
- Programmatic Access
- Effective Communications
- Workplace Inclusion

LPC moved into 253 Broadway in April 2025. We occupy four floors: 2 (partial), 11 (full), 12 (full) and 13 (partial).

Physical Accessibility

As of May 2026, we have:

- Fully accessible workstations and offices, all areas are reachable by elevator or wheelchair lifts
- Walkways and work areas that are fully ADA-compliant
- Assistive listening device in our Public Hearing Room on the 2nd floor

As of May 2027, we will:

- Advocate for all spaces accessible by the public at 253 Broadway to be ADA-compliant (example: main building entrance is not wheelchair accessible).
- Advocate for all directional signage on LPC floors to include braille

Digital Access

As of May 2026:

- LPC's website is hosted by OTI, and LPC works with OTI to meet Guidelines 2.1 Level AA.
- All LPC permit applications are now filed and processed through Portico (<https://www.nyc.gov/site/lpc/applications/apply.page>), the agency's new web-based permit application portal. By logging into Portico, owners of designated landmarked properties can apply online for LPC permits, upload supporting documents, track the progress of their applications in real-time, and seamlessly download final permits. Portico is hosted by OTI and meets Guidelines 2.1 Level AA.
- LPC has another internal and public facing website associated with the Repository: (<https://archaeology.cityofnewyork.us/>). This website is privately hosted and has been assessed for compliance with Guidelines 2.1 Level AA using WAVE, and some weaknesses have been identified. LPC is committed to striving to address these issues during the plan period depending on resources.
- In compliance with Local Law 12 of 2023, LPC's Web Accessibility Statement is posted on LPC's Accessibility webpage <https://www.nyc.gov/site/lpc/about/website-accessibility-statement.page>

As of May 2027, we will:

- LPC will ensure during the plan period that relevant employees involved in designing and posting digital content to public-facing websites have received appropriate training in digital access.

Programmatic Access

As of May 2026:

- We continue to offer fully electronic services to the public, homeowners, and not-for-profit organizations that own landmarked property or structures in historic districts.
- All new employees, interns, and fellows complete Disability Etiquette and Awareness training within 30 – 45 days of employment or placement.

As of May 2027:

- Provide educational training resources on accessibility requirements

Effective Communications

As of May 2026:

- Upon request, LPC will provide or arrange for the provision of alternative formats and communication of LPC materials.
- Upon request, LPC will provide or arrange for alternative formats and communication supports for receiving and responding to feedback from persons with disabilities.

As of May 2027:

- LPC will continue to provide training to LPC staff on customer-centered approaches in their communications with persons with disabilities.

Workplace Inclusion

As of May 2026:

- LPC reviews internal policies on a regular basis and consistently integrates updates and/or amendments regarding accessibility to relevant local laws, rules

and regulations into the Employee Handbook. A recent update includes emotional support animals for staff requiring a reasonable accommodation.

- Formation of LPC's Wellness Committee, an employee-led group that focuses on programming for wellness and inclusion for all staff.

As of May 2027:

- Implementation of programming targeting employee engagement and appreciation.

Agency-Wide Trainings

As of May 2026:

- EEO Portfolio (Disability Awareness and Etiquette and Everybody Matters: EEO and Diversity/Inclusion, Sexual Harassment Prevention, and LgbTq: The Power of Inclusion)
- Digital Accessibility training
- Continuity of Operations Training

As of May 2027:

- All mandated EEO-related trainings

Consultations and Feedback

LPC has not received any feedback from employees or the public regarding our accessibility plan, but we welcome opportunities for engagement. LPC's New Employee Orientation includes information on accessibility policies. LPC regularly and consistently communicates changes and updates which may impact all staff.

Conclusion

Aligned with our longstanding Equity Framework, which sets forth our commitment to equity in all aspects of our work, LPC continuously assesses policies for opportunities for improvement. LPC leverages interdepartmental collaboration and working with agency partners to develop protocols to remove barriers and develop plans, timelines and resources for accessibility improvements.