

**CITY OF NEW YORK  
DEPARTMENT OF CORRECTION  
JOB POSTING NOTICE**

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| <b>Civil Service Title:</b> Associate Public Health Sanitarian | <b>Level:</b> I  |
| <b>Title Code No:</b> 31220                                    | <b>Salary:</b> \$56,091 (New Hire)<br>\$64,505 (Incumbent)<br><b>Frequency:</b> Annual |
| <b>Business Title:</b> Public Health Administrator             | <b>Work Location:</b> Rikers Island,<br>East Elmhurst, NY 11370                        |
| <b>Division/Work Unit:</b> Nutritional Services                | <b>Number of Positions:</b> 1  |
| <b>Job ID:</b> 312580  | <b>Hours/Shift:</b> Day  |

**Job Description**

The New York City Department of Correction (DOC) provides for the care, custody, and control of persons accused of crimes or convicted and sentenced to one year or less of jail time. The Department manages 12 inmate facilities, 9 of which are located on Rikers Island. In addition, the Department operates two hospital Prison Wards (Bellevue and Elmhurst hospitals) and court holding facilities in each borough.

Under the supervision of the Executive Director of the Nutritional Service Division, the selected candidate makes periodic inspections of food production facilities, warehouse, cold storage facilities, equipment, and eating areas to insure a pure food supply and to enforce pertinent laws, rules and regulations and courts decrees. Investigates complaints regarding unsanitary conditions, quality and purity of food, improper food handling and personal habits, and inadequate and unsuitable water supplies. Condemns adulterated, contaminated or decomposed food. Seals unsanitary equipment against further use. Investigates outbreaks of food poisoning, diarrhea, dysentery or other communicable disease. Assists in training food service staff, on principles of sanitation, and safe food handling. The Public Health Administrator will determine compliance objectives for each facility's nutritional services area in conjunction with the division's goals. Excellent written and oral communication skills required.

**Minimum Qualification Requirements**

1. A baccalaureate degree from an accredited college, including or supplemented by 30 semester credits in the physical and/or biological sciences, i.e., biology, botany, chemistry, geology, physics, physiology, and zoology; of which not more than 12 credit hours may be in the applied sciences, i.e., environmental technology, sanitation technology, medical technology, public health, infection control or food service; and at least two years of satisfactory full-time experience performing inspections to assure compliance with pertinent laws, rules and regulations governing the areas of food, drugs and general environmental conditions; or
2. An associate degree from an accredited college, with 15 semester credits in the physical and/or biological sciences, of which not more than 6 credit hours may be in the applied sciences, and 4 years of satisfactory full-time experience as described in "1" above; or
3. Education and/or experience equivalent to "1" or "2" above. However, all candidates must have at least 60 semester credits from an accredited college, including at least 15 semester credits in the physical and/or biological sciences. Furthermore, to assure compliance with Section 11.112 of the Compilation of the Rules and Regulations of the State of New York (NYCRR) - Title 10 (Health), all candidates must have at least 2 years of experience as a public health sanitarian as described in "1" above.

**Residency Requirement**

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

**To Apply**

For City employees: Go to Employee Self-Service (ESS) - [www.nyc.gov/ess](http://www.nyc.gov/ess) and search for Job ID #312580

For all other applicants: Go to [www.nyc.gov/careers](http://www.nyc.gov/careers) and search for Job ID #312580

Submission of a resume is not a guarantee that you will receive an interview.

Only candidates under consider will be contacted.

**Posting Date:** 11/08/17

**Post Until:** 11/22/17

**The City of New York and the Department of Correction are Equal Opportunity Employers**