



## Parking Violations Form

### Department of Finance Locations

#### *Manhattan*

66 John Street, 2<sup>nd</sup> Floor  
New York, NY 10038

#### *Queens*

144-06 94<sup>th</sup> Avenue  
Jamaica, NY 11435

#### *Bronx*

3030 Third Avenue, 2<sup>nd</sup> Floor  
Bronx, NY 10455

#### *Staten Island*

350 St. Marks Place  
Staten Island, NY 10301

#### *Brooklyn (Brooklyn Municipal Building)*

210 Joralemon Street  
Brooklyn, NY 11201

Date: \_\_\_\_\_

To Whom It May Concern:

Please be advised that \_\_\_\_\_ is currently under investigation by the New York City Department of Correction to be considered for hire. In order to complete the investigation process a copy of the Parking Violation report is required.

We are requesting that you assist us with this matter, by providing them with this report. Thanking you in advance for your time, your assistance is appreciated.

Sincerely,

*Ayinde Williams*

Associate Commissioner - HR