



NEW YORK CITY DEPARTMENT OF CORRECTION
Lynn Maginely-Liddie, Commissioner

Lynn Grubiak, Deputy Commissioner of Human Resources
Roman Paprocki, Assistant Commissioner
Applicant Applicant Investigation Unit

75-20 Astoria Blvd, Suite 160
East Elmhurst, NY 11370

Tel: 718 • 546 • 3248

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Parking Violations Form

Department of Finance Locations

Manhattan

66 John Street, 2nd Floor
New York, NY 10038

Queens

144-06 94th Avenue
Jamaica, NY 11435

Bronx

3030 Third Avenue, 2nd Floor
Bronx, NY 10455

Staten Island

350 St. Marks Place
Staten Island, NY 10301

Brooklyn (Brooklyn Municipal Building)

210 Joralemon Street
Brooklyn, NY 11201

Date: _____

To Whom It May Concern:

Please be advised that _____ is currently under investigation by the New York City Department of Correction to be considered for hire. In order to complete the investigation process a copy of the Parking Violation report is required.

We are requesting that you assist us with this matter, by providing them with this report. Thanking you in advance for your time, your assistance is appreciated.

Sincerely,

Roman Paprocki Jr.

Assistant Commissioner - AIU