



**Department of
Social Services**

Human Resources Administration
Department of Homeless Services

Office of
Program Accountability

**INVESTIGATION, REVENUE AND ENFORCEMENT ADMINISTRATION
DIVISION OF LIENS AND RECOVERY**

| Type of Mail | “HMS” or “Division of Liens and Recovery” |
|--|--|
| Requests from Insurance Companies | Division of Liens and Recovery |
| Requests for Updated Liens | Division of Liens and Recovery |
| Out of District Requests | HMS |
| Civil Practice Law And Rules (CPLR) Notification | Division of Liens and Recovery |
| Requests for Medicaid Records (CDR) | Division of Liens and Recovery |
| Requests for Final Liens | Division of Liens and Recovery |
| Notices of Lawsuits Dropped | Division of Liens and Recovery |
| Notices of Change of Attorney Information | Division of Liens and Recovery |
| Lawsuits Settled Prior | Division of Liens and Recovery |
| Checks | Lockbox |
| Subpoenas and Motions | OLA |
| Requests to Negotiate | Division of Liens and Recovery |
| Agreement Letters | Division of Liens and Recovery |
| Requests for Waivers | Division of Liens and Recovery |
| Certified Mail Receipts | Division of Liens and Recovery |

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