



Change or Stop Your Child Support Order

Change (modify) your child support order:

Either parent may be eligible to modify a child support order if they can check at least one of the boxes:

- At least three years have passed since your order was last established, modified, or adjusted.
- Either parent's gross income has changed by 15% or more since the order was last established, modified, or adjusted. A reduction in your income cannot be by your own choice.
- One or more children on your order have emancipated (e.g., turned 21, married, joined military).
- The parent who owes child support is incarcerated.

Stop your child support order:

Either parent may be eligible to stop a child support order if they can check at least one of the boxes:

- The parent who owes child support is incarcerated with no chance of parole or is institutionalized.
- Custody of the child has changed.
- All the children on your order have emancipated (e.g., turned 21, married, joined military).



Act when your situation changes. Orders go back to the date the petition is filed.

Choose One Method:

A. Change an order with the Child Support program

Process

1. Meet with an OCSS Customer Service representative over the phone or in person.
2. Come up with the new order amount (note: the new order amount is calculated using the same formula as in court).
3. Sign the agreement.
4. Confirm your consent in court.

Getting Started

Contact OCSS in one of two ways:



Email dcse.cseweb@dfa.state.ny.us with subject "Modify Order" and request a phone appointment. Include your child support case ID in the email.



Visit the OCSS Customer Service Walk-in Center at 151 W. Broadway, 4th floor in Manhattan, open Monday to Friday between 8 am and 6 pm, except on holidays.

Timeline: Usually only one court hearing is needed after an agreement is signed.

Child Support Calculator



How much child support might I pay or receive?

B. Change or stop your order with the Family Court

Process

1. Fill out a child support modification petition.
2. File the petition with the Family Court that most recently established your order.
3. Serve a summons to the other party informing them of your intention to change the child support order. OCSS can help.

Getting Started

Complete the petition one of three ways:



Go to <https://nycourts.gov/courthelp//diy/supportmodification.shtml>, click the link under that "Start" heading. Print the petition to modify your child support order. File the petition with the Petition Room at the Family Court.



Go to the OCSS Customer Service Walk-in Center at 151 W. Broadway, 4th floor in Manhattan, open Monday to Friday between 8 am and 6 pm, except on holidays, for assistance with completing the modification petition.



Go to the Petition Room at the Family Court where you child support petition was established or modified last and request information on how to file a modification petition.

Timeline: Usually requires more than one court hearing.