

# Custody Change On A Child Support Case

Is your child now living with you, but didn't before and a child support order exists?

## Follow these easy steps:

### 1. File Two Petitions in The Family Court

- Modification petition  
Terminates or suspends the child support order when a custody change is permanent or temporary.
- Order to Show Cause  
Suspends your order while you wait for the hearing.

File immediately: The change only goes back to the petition filing date.

### 2. Prepare for Court

Provide proof to the Family Court documenting who the child lives with.

Bring as many documents as you can:

- Copy of lease showing the child(ren) lives with you
- A doctor's not showing a change in the primary parent
- Copy of your custody order
- Copy of school record

### 3. OCSS Will Receive Your New Court Order from Family Court and Update Your Child Support

Note: If your child was adopted tell OCSS and we will stop the child support order.

## Resources



NYC Family Court  
Custody &  
Visitation



Child Support  
Petition Forms



OCSS Website

# 子女抚养费个案的监护权变更

您的子女是否现在和您一起生活，但之前没有，且您有子女抚养费法令？

## 请执行下列简单步骤：

### 1. 向家事法庭提交两份申请书

- 修改申请 (Modification Petition)  
在监护权永久或暂时变更时，终止或暂停子女抚养费法令。
- 理由陈述令 (Order to Show Cause)  
暂停您须服从的法令，同时等待听证会的召开。

请尽早提交：变更只能追溯到申请提交日期。

### 2. 为出庭做准备

向家事法庭提交子女与谁一起生活的证明文件。

请携带尽可能多的文件：

- 证明子女与您一起生活的租约副本
- 医生表示主要父母未有变更的证明
- 您的监护权法令的副本
- 学校记录的副本

### 3. 子女抚养费服务办公室 (Office of Child Support Services, OCSS) 将会从家事法庭收到您的新法令，并更新您的子女抚养费

请注意：如果您的子女已被收养，请告知 OCSS，我们会终止子女抚养费法令。

## 资源



纽约市家事法庭  
监护权与探视权



子女抚养费申请  
表



OCSS 网站

如需联系我们，请发送电子邮件至 [dcse.cseweb@dfa.state.ny.us](mailto:dcse.cseweb@dfa.state.ny.us)