

Appendix E: Library Program Brief

The following preliminary program outlines required spaces within the approximately 17,000 sf footprint of the new Grand Concourse branch library. New York Public Library (NYPL) has conducted a preliminary test fit based on recent construction throughout the system. There are currently 12 full time employees at the Grand Concourse branch rotating in shifts Monday-Sunday. NYPL anticipates the staffing level to remain the same in the new library. NYPL has developed detailed standards and specifications for equipment and finishes which will be shared with the Development Team for further integration into design and budget. Recent examples of NYPL construction and finishes such as those at our Inwood and Melrose branches may be referenced for informational purposes.

Required Programmatic Elements

- 17,000 GSF over two floors (ground + second), minimal ancillary space could go in Lower Level/Basement
- NYPL to have a two (or three) stop dedicated elevator serving each level of the library
- ADA compliant public restrooms on both floors (quantity based on code); one ADA compliant staff restroom. Restrooms are typically single occupancy, fixture counts variances granted in similar projects.
- Water fountain/refill station

Required Library Spaces

- Entry Vestibule
 - Community Notice Board
- NYPL Staff Space
 - Staff work room with Workstations
 - Branch manager office
 - Staff Lounge with pantry and refrigerator, small eating area, staff lockers
 - Storage
- Back of House Spaces
 - NYPL Mechanical Room
 - NYPL Elevator equipment room
 - NYPL MDF Room
 - NYPL Janitors closet with floor drain
- Adult Reading Room
 - Main circulation desk with work area.
 - Holds Pick up area
 - Main Reading Room
 - Adult Computer table/area (approx. 10 PCs, Printer, Catalog)
 - Mix of soft and table seating
 - Periodicals/newspapers
 - Space for required library support equipment: Network printer with ancillary payment machine, catalog PC, scanner, self-check.
- Children's Room (Early learners to Grade 5)

Grand Concourse Library and Affordable Housing RFP

- Acoustically separated room
 - Small service desk
 - Storytime area
 - Zones for early literacy and elementary school age
 - Children's computer table (approximately 8 PCs, reservation PC, printer)
 - Teen Room
 - Acoustically separated room
 - Computer table (8 PCs)
 - Mix of soft and table seating
 - Media/music production area/Whisper Room or equivalent, 3D printer
 - Space for required library support equipment: Network printer with ancillary payment machine, reservation PC, 3-D printer
 - Multipurpose/Community Rooms (2)
 - Seating for 40-50 lecture (15-20SF/PPL)
 - Sink
 - Table/chair storage
 - AV, hearing loop
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