TENANT NO RESPONSE FORM
ANNUAL NOTICE FOR INSPECTION OF STEAM RADIATORS

Owners are required by law to provide tenants with the Annual Notice for Inspection of Steam Radiators – Inquiry Regarding A Child, however, if a tenant is already providing information regarding the inquiry of a child using the Annual Notice For Prevention of Lead Based Paint Hazards-Inquiry Regarding a Child, then they are not required to submit this information a second time using on the Annual Notice For Inspection of Steam Radiators. **For each apartment where an owner does not receive a written or verbal response from the occupant by February 15th and does not otherwise have knowledge of a child under the age of six in residence, then the owner is required to notify the Department of Housing Preservation and Development (HPD) no later than March 1st of that year.**

Owners must complete this form indicating every apartment that did not provide a written/verbal response and send it to **100 Gold Street, Room 5Z, New York, NY 10038, Attn: Code Enforcement Radiators**. Please attach any additional records/spreadsheet necessary listing apartment. If you have any questions, or need further assistance, please contact RadiatorsInfo@hpd.nyc.gov.

Building Address_____ Borough_____

Property Registration # _____

Date of Delivery	Apt/Unit #

_____ _____

(Print Name) (Signature)

****

State of New York, County of _____ *Notary Stamp*

Sworn to before me this _____ day of _____, 20 ____

_____ _____

(Notary Print Name) (Notary Signature)