

SECTION 8 REQUEST TO MOVE FORM

In order to be eligible to move with continued assistance from Section 8, you must be a participant in good standing and meet **all** the following criteria:

- You must not have received a move voucher within the last 12 months
- You must have completed an annual recertification within the past 6 months
- You must be current with your tenant portion of rent
- You must have either an expired lease or the ability to obtain a General Release form signed by your current landlord

If you do not meet all of these criteria, but you feel that you have an emergency situation that requires you to move, please review the accommodation options below:

1. If you are a victim of Sexual Assault, Domestic violence, Dating violence, or stalking please complete the Violence Against Women Act Accommodation Form.
2. If you are experiencing any other emergency, please complete the Emergency Move Request form¹.

Head of Household Name: _____ SS#: _____
 Current Address: _____ Contact Telephone Number: _____

Instructions: This form is for all non-emergency moves within the Five Boroughs of New York City, moves outside of New York City, and transfers within a building or managed property. HPD must review all move requests for eligibility and will respond to move requests within 14 calendar days. Please read and check the appropriate box. Remember that you *may not move out* of your assisted unit without written permission from HPD. **This form should only be completed by the Head of Household.**

Type of Move Requested: (please check)
 Move within NYC Transfer within current building/managed property
 Move from a Project-based Voucher (PBV) development Required move

Please answer the following questions:

Are you current with your tenant share of rent? Yes No
 Do you have an active lease with your current landlord? Yes No
 Are you being evicted or do you have a case pending against you in housing court? Yes No

I certify that the above statements are true to the best of my knowledge. I understand that supplying false statements and information can lead to a denial of my move request and jeopardize my housing subsidy.

 Head of Household Signature _____ Date

For HPD Use Only			
Date Reviewed: _____			
Is tenant eligible? <input type="checkbox"/> Yes <input type="checkbox"/> No	General Release sent	<input type="checkbox"/> Yes <input type="checkbox"/> No	
_____ Move Specialist Signature	_____ Date		

¹ MOD Rehab, CoC-SPC or MOD SRO households are not eligible to move with assistance and may contact the project owner for assistance.