



# NYSERDA

**KATHY HOCHUL**  
Governor

**RICHARD L. KAUFFMAN**  
Chair

**DOREEN M. HARRIS**  
President and CEO

**Applicant Name**  
**Applicant Title**  
**Company**  
**Street Address**  
**City, State, Zip**

Re: NYSERDA Retrofit Electrification Pilot Funding Eligibility Letter  
**Project Name; Contract #**

Dear **Applicant Name**:

Your application to participate in the Retrofit Electrification Pilot (the “Pilot”) administered by NYSERDA and the New York City Department of Housing Preservation and Development (“HPD”) has been accepted. HPD and NYSERDA have determined that this project may be eligible for an incentive award under the Pilot up to the following amount, dependent upon additional requirements as outlined below, in the [HPD Program Requirements](#), and the NYSERDA Participation Agreement:

Project Main Address	Number of Units	Scope(s) being Implemented	Estimated Incentive
<b>Project Main Address</b> <b>City, State</b>	<b># of Units</b>	<b>1, 2 or 1&amp;2</b>	<b>\$\$</b>

This incentive amount is based on a preliminary scope that assumes all covered scope items listed in the HPD Program Requirements are included. This amount may be adjusted if scope items therein are not included in the final project scope and/or deemed unnecessary by HPD and NYSERDA. Upon Applicant’s submission, and NYSERDA approval, of all requirements set forth in the Participation Agreement, NYSERDA will issue an Incentive Award Letter containing the final incentive amount for this Project. The final incentive amount may be based upon an adjusted demonstration of need as determined by NYSERDA and HPD at the time of HPD project closing, as further described in the Participation Agreement. Together, the Incentive Award Letter and the Participation Agreement will form the final legally binding agreement (Agreement) between the Applicant and NYSERDA. NYSERDA has the right to terminate the Agreement and will not make payment in the event any deliverables are not submitted to NYSERDA in accordance with the Retrofit Electrification Pilot Participation Agreement.

NYSERDA will pre-encumber the above incentive funds for this project for a period of 12 months, starting after the signature date of this letter, or until HPD project closing, whichever is sooner. Applicant may submit an extension request to NYSERDA, which NYSERDA will confirm or deny in writing. If the project is deemed eligible for incentives at or prior to HPD project closing, NYSERDA will issue a revised Final Incentive Award letter indicating the amount of funding for the project construction period.

## NEW YORK STATE ENERGY RESEARCH AND DEVELOPMENT AUTHORITY

Signature: \_\_\_\_\_  
*Cheryl M. Glanton, Director of Contract Management*  
Date: \_\_\_\_\_

### New York State Energy Research and Development Authority

**Albany**  
17 Columbia Circle, Albany, NY 12203-6399  
**(P)** 1-866-NYSERDA | **(F)** 518-862-1091  
nyserda.ny.gov | info@nyserda.ny.gov

**Buffalo**  
726 Exchange Street  
Suite 821  
Buffalo, NY  
14210-1484  
**(P)** 716-842-1522  
**(F)** 716-842-0156

**New York City**  
1359 Broadway  
19th Floor  
New York, NY  
10018-7842  
**(P)** 212-971-5342  
**(F)** 518-862-1091

**West Valley Site  
Management Program**  
9030-B Route 219  
West Valley, NY  
14171-9500  
**(P)** 716-942-9960  
**(F)** 716-942-9961