<u>**EMERGENCY NOTIFICATION: PLEASE READ**</u>

<u>**ALL EMERGENCIES:**</u>
<u>**Building Personnel Contacts**</u> Name: _____
Email: _____Phone:_____
Address: _____

<u>**In An Emergency**</u>
911: Emergencies Call 911 when you are in immediate danger, there is a fire on the premises, you witness a crime in progress, or if you have a serious injury or life-threatening medical condition.
<u>**Contacting the City**</u>
311: City Information Call 311 (TTY: 212-504-4115) or visit www.NYC.gov when you need access to non-emergency services or information about City government programs. Do not call 311 for emergencies.
If you have special needs and need assistance to evacuate, contact the City at 311. Persons with special needs may also find information on line at the Office of Emergency Management's website: www.nyc.gov/oem.

<u>**To Report a Utility Outage**</u>
Con Edison 24-hour hotline: 800-752-6633 (TTY: 800-642-2308)
LIPA 24-hour hotline: 800-490-0075 (TTY: 631-755-6660)
National Grid 24-hour hotline: 718-643-4050 (TTY: 718-237-2857)

<u>**BUILDING UTILITY OUTAGE**</u>
- ☐ Not applicable, OR
- ☐ During the current utility outage, the following services will be provided to building occupants:
- ☐ drinking water
- ☐ this building utilizes a water pump—please conserve water by:_____
  _____
  _____
- ☐ corridor, egress and common area lighting
- ☐ fire safety and protection
- ☐ elevator service
- ☐ cell phone chargers are located at: _____
- ☐ hot water
- ☐ heat
- ☐ air conditioning

<u>**EMERGENCY EVACUATION EVENT**</u>
- ☐ Not applicable, OR
- ☐ This building IS NOT located in an emergency evacuation zone; or
- ☐ This building IS located in emergency evacuation zone number _____.

The nearest designated evacuation center is located at:_____
_____.

<u>**HIGH WIND EVENT**</u>
- ☐ Not applicable, OR
- ☐ All non-permanent objects such as furniture and flower pots must be removed from the roof, balconies, and any other outside platform or window.

<u>**ADDITIONAL INFORMATION**</u> **(Owners may add any additional information here)**