



Department of
Housing Preservation
& Development

Office of Development
DIVISION OF HOUSING INCENTIVES
100 GOLD STREET, NEW YORK, N.Y. 10038
(212) 863-8540

COMPLETION OF CONSTRUCTION AFFIDAVIT

The date of “completion of construction” of the project is a very important date for the implementation of 421-a benefits. It confirms that the project completed construction and is eligible for the 10, 15, 20, or 25 years of post-construction partial tax exemption benefits. This affidavit must be completed by the project architect or engineer and submitted to HPD with the application for a final certificate of eligibility.

A separate affidavit must be filed for each building included in the project.

Docket # _____

Building Address:	Block:	Lot:
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Borough: Manhattan	Bronx	Brooklyn	Queens	Staten Island
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Certificate of Occupancy #	Date Issued	Date Expired	Indicate Temporary CO or Permanent CO
1.			
2.			
3.			
4.			
5.			
6.			

I, the undersigned architect or engineer for the project, hereby certify that this is a complete and accurate list of all temporary and, if any, permanent certificates of occupancy issued for the building from the commencement of construction to date. I make this affidavit in support of the application submitted to the Department of Housing Preservation and Development for a final certificate of eligibility for 421-a Partial Tax Exemption Benefits.

Based on the attached documentation, the construction was completed on _____, the earlier of the date of issuance of the first temporary certificate of occupancy issued for all residential areas of the building or the permanent certificate of occupancy for the entire building.

Notary or Seal

Signature of Architect or Engineer

Print Name

Address

City, State, Zip

Telephone Number

ONLY ORIGINAL AFFIDAVITS WILL BE ACCEPTED BY HPD
THEY MAY NOT BE ALTERED IN ANY WAY