



**Department of
Housing Preservation
& Development**

nyc.gov/hpd

Registration Assistance Unit
Office of Enforcement & Neighborhood Services
P.O. Box 3888, Church Street Station
New York, NY 10008-3888

APPLICATION TO INVALIDATE PROPERTY REGISTRATION

I, _____ (Name of Former Owner) conveyed title of the property located at
_____ (“Premises”), on _____ (Date). At least 30 days have
elapsed from the date I conveyed title of the premises.

Borough _____ Block _____ and Lot _____.

Pursuant to New York City Housing Maintenance Code (“HMC”) §27-2099 (d), I hereby request the NYC Department of Housing Preservation and Development (“HPD”) invalidate the property registration for the Premises. I understand that such invalidation will be for the limited purpose of service notices and orders under the HMC to be served upon the last registered owner or last registered managing agent.

I have attached the transfer of title of the Premises as proof of transfer of title property.

Please mail the letter confirming my Invalidation to:

Address

City & State

Zip Code

Sworn to me this

_____ Day of _____, 20____

Signature of Owner

Date _____

DO NOT ALTER THIS FORM IN ANY WAY

RETURN COMPLETED FORM TO:

HPD – Church Street Station – P. O. Box 3888 – New York – NY – 10008-3888

THIS SECTION IS FOR REGISTRATION ASSISTANCE UNIT USE ONLY

Date Received: _____ **Building MDR#:** _____ **MIN#:** _____ **BBL:** _____

Notes: _____

Accepted: _____ **Rejected:** _____ **Rejection Reason:** _____

Processed by: _____ **Date Processed:** _____

