

*Please note that the following text for the following four (4) notices is provided as guidance. The text of these notices is part of a proposed amendment to HPD's Rules that HPD plans to release later this spring. As such, this text only represents guidance and is subject to change, pending final approval of the HPD Rule.*

*See our webpage at [\(LINK\)](#) to see if your building must provide a notice that includes all three detector device types (and therefore the full notice – including all sections – provided below) or only certain sections.*

All of the following notices shall conform with the following requirements:

1. The notice shall have letters not less than three-sixteenths of an inch in height.
2. The lettering of the notice shall be of bold type and shall be properly spaced to provide good legibility, and the background shall be of contrasting colors.
3. The notice shall be durable and shall be substantially secured to the common area where posted.
4. The notice shall be of metal, plastic, or decal.
5. Lighting shall be sufficient to make the notice easily legible.

#### **SAMPLE NOTICE – CARBON MONOXIDE ALARM DEVICES NOTICE**

##### **NOTICE**

The law requires the owner of the premises to provide a carbon monoxide alarm in each apartment in this building. The carbon monoxide alarm must be placed within 15 feet of the primary entrance to each sleeping room, must be equipped with an end of life alarm, and must be periodically replaced by the owner as necessary when the suggested useful life of the alarm expires. Tenants are responsible for the maintenance and repair of the alarms installed in the apartment and for replacing any or all alarms that are stolen, removed, missing, or become inoperable during the occupancy of the apartment, unless an alarm becomes inoperable within one year of being installed due to a manufacturing defect. The occupant of each apartment in which a carbon monoxide alarm is provided and installed must pay the owner \$25.00 per alarm, or a maximum of \$50.00 per device where a combined smoke and carbon monoxide detecting device or a combined carbon monoxide and natural gas detecting device is installed or a maximum of \$75.00 per device where a combined smoke, carbon monoxide and natural gas detecting device is installed. This fee covers the cost of the work for the initial installation and each periodic replacement. The occupant has one year from the date of installation to pay the owner.