



Department of  
Housing Preservation  
& Development  
nyc.gov/hpd

Office of the Commissioner  
100 Gold Street  
New York, N.Y. 10038

Louise Carroll  
Commissioner

April 21, 2021

Honorable Bill de Blasio  
Mayor, The City of New York  
City Hall  
New York, N.Y. 10007

**Re: Report to the Mayor and City Council:  
Plan to Develop an Integrated Tracking System for Expiring Affordable  
Housing  
Report for Local Law #136 of 2018**

Dear Mayor de Blasio:

Enclosed please find the Department of Housing Preservation and Development's plan to develop an integrated tracking system for expiring affordable housing pursuant to Local Law 136 of 2018, in accordance with Administrative Code § 26-2202. The report describes the department's plan to develop a system that integrates information about affordable housing projects, their affordability requirements, and the start and expiration dates for all agency-administered regulatory agreements.

Thank you for your time and attention to the report.

Sincerely,

A handwritten signature in black ink, appearing to read "Louise Carroll". The signature is stylized and written in cursive.

Louise Carroll

**Local Law 136 of 2018**

As part of on-going efforts to preserve the affordability of New York City’s housing stock, the City Council and Mayor enacted legislation requiring the Department of Housing Preservation and Development (“Department”) to develop a tracking system that integrates the following regulatory data for dwelling units with income restrictions imposed by a Department-administered regulatory agreement:

- Regulatory Start Date
- Regulatory Expiration Date
- Location
- Area Median Income Restriction

Once the tracking system has been completed, the Department will submit to the City Council and Mayor an annual report on the number of affordable units that are expected to expire in the upcoming two years – assuming no interventions by federal, state or city governments otherwise – as well as a description of Department preservation efforts and the tools available to the Department for the purpose of preservation.

**Plan for Development and Implementation**

**Technology**

The Department is leveraging Housing Connect, the agency’s affordable housing lottery management platform, as the system of record for the regulatory data listed above. The Department had previously completed the business analysis of this law’s reporting requirements and launched an updated Housing Connect platform, and is now currently refining the updated platform so that the required regulatory data can be reported out using the Department’s business intelligence application.

**Data**

The Department has made significant progress in manually reviewing all historic projects’ regulatory agreements so that regulatory data can be inputted into Housing Connect. All projects entering into new or updated regulatory agreements will have their regulatory data entered into Housing Connect in advance of the lease-up or sale of their affordable units.

**Timeline**



The timeline to develop the tracking system has been impacted by the COVID-19 pandemic as staff were redeployed to critical operations in response.