



Warranty Claim Form

SUBMISSION INSTRUCTIONS

Please complete this form in full. Missing information will result in a delay in processing your claim. You must submit photographs to support your claim. If there is more than one item included in your claim, please submit a separate form for each.

You have an obligation to take reasonable actions to mitigate any damages to your home even if the underlying cause of the damage was covered. Build it Back will not be responsible for preventable damages.

Please complete and submit this form to:

housing@recovery.nyc.gov

You may also fax to (646) 500-7185 or mail to:

Build it Back

Attn: Warranty

14 Murray Street #150

New York, NY 10007

Name:		Application Number:	
Property Address:			
Date Condition first occurred:	Date you first informed the Program of this condition:	# of photos submitted	
Have you or any contractors performed any repairs or construction after the Program completed construction on your home? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, please describe the work done and provide contact information for the person or contractor completing the work:			
Have you informed anyone else about the condition? YES <input type="checkbox"/> NO <input type="checkbox"/>			
If Yes, who and when?			
Explanation of claim (attach additional sheets if necessary)			

What actions, if any, have you taken to prevent this condition (if applicable) or prevent any additional damage?

I hereby attest to the truth and accuracy of the information provided in this claim:

Signature of Applicant: _____ **Date:** _____