



212-615-8329

housing@recovery.nyc.gov

nyc.gov/builditback

Appeal Form

The Build it Back program provides customers with a process for appealing certain program determinations made by the program. **If your Request for Review of a Build it Back program determination was denied you may file an appeal with the HRO.**

INSTRUCTIONS

Please complete and submit this form to:

Mayor's Office of Housing Recovery Operations

Church St Station

P.O. Box 468

New York, NY 10008-0468

You may also fax the form to **(212) 312-0857** or e-mail it to **legal@recovery.nyc.gov**

Name (Please print): _____

Application # (If known): _____

Mailing Address: _____

Date of Determination: _____

(complete next page)

Please provide a written explanation of why you believe the appeal should be granted and what you believe the determination should be. You may attach additional documents to support your explanation. An Appeal must be filed no later than thirty (30) days after the date of the denial of the Request for Review.

EXPLANATION (required)

Signature

Date