



Community Violence Intervention and Prevention Strategy and Procurement RFP Questions – The Mayor’s Fund and The Office of Community Safety

Submitted by Social Contract

1. The RFP identifies an anticipated contract term of October 2026-April 2027 and describes a 10-month engagement, while the milestone schedule extends through June 2027. What is the intended contract end date and performance period?

The correct Contract Term end date is **June 2027**.

2. Does the City have an anticipated number or range of listening sessions, interviews, focus groups, site visits, or public-feedback activities? Which engagement logistics and expenses will be the consultant’s responsibility?

The City is looking for the applicant to propose a structure and number of listening sessions. The city is open to both virtual or in-person sessions and would like for the contactor to engage a wide range of feedback. The engagement costs should be included in the consultant’s proposed budget.

As of early September 2026, the Deputy Mayor for Community Safety has conducted Youth Listening Sessions reaching over 1,400 young people and about 20 conversations and roundtables with community coalitions and organizations, with 5-10 more planned through end of October.

3. The application materials require a copy of the organization's malpractice insurance policy. Will a certificate of insurance and/or declarations page for a Professional Liability policy or Employee Dishonesty Insurance policy satisfy this requirement?

Yes, please provide your general professional liability COI’s or a declaration from your broker for the same. Specific insurance requirements will be handled in the post award stage.

4. The required documents list refers to a project budget template, but the RFP later states that applicants will not receive a budget template. Can you please confirm that applicants should submit their own budget format using "best practices and professional style" referenced in Section VII. Application Materials & Questions?

Applicants should submit a budget for the RFP using best practices and professional style. A budget template will not be provided.



Submitted by Urban Peace Institute

1. We are concerned that the current timeline may not allow sufficient time to meaningfully complete all of the deliverables outlined in the RFP. In particular, Deliverable #1 appears feasible within the proposed timeframe, however, Deliverables #2 and #3 would be challenging to complete within the specified timeline, particularly if the City is seeking an in-depth and strategic assessment and concept paper.

Please propose what you think is feasible within the anticipated timeframe of the contract, accounting for each of the deliverables and their dependencies.

2. Typically, a comprehensive assessment requires a minimum of 6–9 months of stakeholder engagement, data collection, analysis, and synthesis to ensure the findings are thorough and actionable. Similarly, developing a meaningful and strategic concept paper within one month would be difficult without compromising the depth and quality of the work.

The Office of Community Safety-Office of Neighborhood Safety, the Office of the Deputy Mayor for Community Safety, and the Mayor's Office of Criminal Justice will provide supporting materials and collaborate on the assessment to a degree.

The first draft of the concept paper would be expected in January and the final draft in February, but work on the concept paper can commence any time before.

3. Deliverable #4 appears feasible and based on our review, seems to be a key priority of the RFP. We believe a scaled-down approach to Deliverables #1 and #2 could provide sufficient information to inform Deliverable #4 within the proposed timeframe. For example, rather than conducting a full assessment, engaging a selected group of organizations and key partners to gather targeted feedback and insights could help inform the development of Deliverable #4.

Please propose what you think is feasible within the anticipated timeframe of the contract, accounting for each of the deliverables and their dependencies.

Please also note that a concept paper is a required component of the City's procurement process and necessarily precedes a request for proposals.

4. Would the City be open to considering a scaled-down approach to Deliverables #1 and #2 in order to allow for a more focused and feasible scope of work within the proposed timeline?



Please propose what you think is feasible within the anticipated timeframe of the contract, accounting for each of the deliverables and their dependencies.

5. Additionally, would the City be able to provide an organizational chart or other overview of the City's Office of Community Safety, including its key programs and how they are organized? This would be helpful in understanding the broader organizational context and relationships that may be relevant to the scope of work.

OCS currently supervises and coordinates four offices - the Office to End Domestic and Gender-Based Violence (which includes the Office of Crime Victims Services), the Office of Neighborhood Safety, the Office for the Prevention of Hate Crimes, and the Office of Community Mental Health. Here are links to the websites of the offices that comprise OCS, all of which describe the work of the offices along with additional public materials for your review:

Office for Neighborhood Safety and Gun Violence Prevention:

<https://www.nyc.gov/site/dycd/services/office-of-neighborhood-safety.page>

Office to End Domestic and Gender-Based Violence:

<https://www.nyc.gov/content/endgbv/pages/>

Office for the Prevention of Hate Crimes:

<https://www.nyc.gov/site/stophate/index.page>

Office of Community Mental Health: <https://mentalhealth.cityofnewyork.us/>

Submitted by Policy Ground Consulting

1. For the project team, do you prefer resumes or bios or both?

The City welcomes applicants to provide Resumes and/or Description of Qualifications for key personnel staffing the project.

2. The RFP application requires submission of "Copy of organization's malpractice insurance policy." Do you mean, professional liability insurance, errors and omissions, and/or general commercial liability?

Yes, please provide your general professional liability COI's or a declaration from your broker for the same. Specific insurance requirements will be handled in the post award stage.

3. Are there any general grant terms, conditions, or other criteria other than what is listed in the application that applicants need to comply with in order to be eligible for consideration and award?



No other criteria.

Questions Submitted by Dalberg Advisors

1. The RFP notes a contract term of October 2026 through April 2027, while the deliverables schedule includes activities through June 2027. Could you provide any additional context on the anticipated project timeline and key periods of performance?

The Contract Term end date is June 2027.

2. We see potential for overlap between stakeholders consulted during the listening tour for the SAFER NYC plan and those whose knowledge and opinions may also inform the CVIP Strategy. If these are led as separate efforts, will there be opportunities to leverage insights gathered through the SAFER NYC listening tour to inform both bodies of work?

In the event one organization is awarded both contracts, the city is open to revisiting this question.

3. Could the City clarify the intended scope and purpose of the Crisis Management System (CMS) concept paper relative to the broader CVIP Action Plan? Specifically, we'd appreciate guidance on: (1) whether the concept paper will relate to the City's current CMS, or a newly proposed model; and (2) what level of detail and audience the City envisions for this public-facing document (e.g., a high-level framework for public comment vs. a more detailed pre-procurement design document).

1. The concept paper is a required component of the City's procurement process and necessarily precedes a request for proposals. You can look at publicly available concept papers for prior City RFPs.
2. High-level framework for public comment.