



SENIOR CITIZEN RENT INCREASE EXEMPTION (SCRIE) APARTMENT BENEFIT TRANSFER APPLICATION

Please mail this completed application with all required documents to:

NYC Department of Finance - Rent Freeze Program - SCRIE, P.O. Box 3179, Union, NJ 07083

SECTION 1 - ELIGIBILITY REQUIREMENTS

Use this application if you have moved and would like to have your SCRIE benefit transferred to your new apartment. Please note that even if you qualify to transfer your SCRIE benefit, your frozen rent amount may change depending on your new apartment's legal rent. To qualify to have the SCRIE exemption from your old apartment transferred to your new apartment, you must:

- Currently be receiving SCRIE and continue to meet SCRIE eligibility criteria, and
- Have moved to a new unit/apartment that is rent stabilized, rent controlled or a rent regulated room or hotel. You must file this application if you move within the same building or to another building.

If you are applying for SCRIE for the first time, do not complete this application. For further information or instructions please visit www.nyc.gov/scrie. You may also contact 311 or visit nyc.gov/contactscrie.

SECTION 2 - TENANT NEW APARTMENT INFORMATION

Please indicate the address of the apartment to which you recently moved.

1. Name of tenant: a. _____ b. _____
FIRST NAME LAST NAME

2. Tenant Docket Number: _____

3. Tenant's New Address: _____ 4. _____ 5. Apt. #: _____
NUMBER STREET NAME

6. City: _____ 7. State: _____ 8. Zip Code: _____

9. Daytime Phone Number: (____) _____ 10. Email Address: _____

SECTION 3 - TENANT PREVIOUS APARTMENT INFORMATION

Please indicate the address from which you recently moved and where you were receiving SCRIE.

11. Tenant's Previous Address: _____ 12. _____ 13. Apt. #: _____
NUMBER STREET NAME

14. City: _____ 15. State: _____ 16. Zip Code: _____

SECTION 4 - RENTAL INFORMATION REGARDING NEW APARTMENT

17. Date moved into new apartment: ____/____/____ 18. Monthly rent paid in new apartment: \$ _____

19. Apartment Type:
 Rent Stabilized Rent Control Rent Regulated Room or Hotel Other: _____

20. The dates on the lease for new apartment (if rent stabilized): From ____/____/____ To ____/____/____

21. Number of rooms in apartment: _____ 22. Number of windows in apartment: _____

SECTION 5 - TENANT REPRESENTATIVE

You can have copies of your SCRIE notices sent to another person (in addition to you). You may already have identified your representative during your initial or renewal process. If you would like to change your representative, please complete the fields below. If you have no changes, please leave the fields blank.

23. Name of Representative: _____ 24. Email Address: _____

25. Address: _____ 26. _____ 27. Apt. #: _____
NUMBER STREET NAME

28. City: _____ 29. Zip Code: _____ 30. Telephone: (____) _____

