

# FORM OTP-R

**SECTION I - LICENSEES INFORMATION** 

Legal name (corporation, partnership, or individual name):

#### NYC DEPARTMENT OF FINANCE - SHERIFF DIVISION

**Employer Identification** 

Number (EIN):

## **NYC OTHER TOBACCO PRODUCTS TAX RETURN (OTP)**

Important Notice: Make check(s) payable to NYC Department of Finance. Mail return and check(s) to NYC Department of Finance, Sheriff Division, Tobacco Tax Unit, 30-10 Starr Avenue, 2nd Fl., Long Island City, NY 11101.

TOR DETARTMENT GOL ONE
Checked By:
Date:
Remarks:

Importer

Wholocolor

**NATURE OF BUSINESS** 

Manufacturer

Dietributor

FOR DEPARTMENT LISE ONLY

Instructions: Use this form if you are a Licensed NYC Tobacco Products Wholesaler Dealer and sell tobacco products to NYC Retail Dealers or other persons in New York City for purposes of resale. Beginning June 1, 2018 every person required to hold a New York City Wholesale Tobacco Products Dealer License must begin collecting the OTP Tax and file a monthly NYC OTP Tax return. Return and payment are due by the 20th day of the month following the month in which the transactions occurred.

Trade										_ vviiolosalo	,ı	
Name:		Filing Period:	MM-	-DD-YYYY	ТО	MM-DD-	YYYY	Retaile	Retailer		Out-of-state distributor	
Street:  NY State Tobacco Products			Tobacco Pro		State:	State: Zip Code:			□ No business this month □ Final Return □ Amended return			
Wholesale License Number:		Wholes	ale License N	lumber:								
SECTION II - REPORT OF ALL TOBACCO PR	ODUCTS -	To be compl	eted by who	lesalers loca	ted within N	ew York City	. Enter the a	mounts for li	nes 1-9 in the	e appropriate	e column(s).	
	CIG	AR	LITTLE CIGAR	SMOKELES	S TOBACCO	SN	NUS	SHI	SHA	LOOSE T	ОВАССО	
	Individually packed cigar or first cigar in a package	Additional cigars exclud- ing first cigar in a package	20 Little cigars in a pack	Units of packages weight 1.2 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.2 oz.	Units of packages weight 0.32 oz. or less	Each additional 0.08 oz. or any fraction thereof in excess of 0.32 oz.	Units of packages weight 3.5 oz. or less	Each additional 0.7 oz. or any fraction thereof in excess of 3.5 oz.	Units of packages weight 1.5 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.5 oz.	
Inventory of tobacco products at the beginning of the period												
Number of tobacco products purchased during the period (Schedule A, Part 1 thru Part 6, line 5)												
3. Subtotal (add line 1 and line 2)												
4. Number of tobacco products sold to New York City retail dealers during the period (Schedule C, line 3)												
Number of tobacco products returned from New York     City retail dealers during the period (Schedule D, line 3)												
6. Net total number of tobacco products sold to New York City retail dealers (line 4 minus line 5)												
7. Tax exempt sales (Schedule B, Part 1 thru Part 6, line 5)												
8. Total tobacco products sold (add line 6 and line 7)												
9. Total tobacco products destroyed												
10. Inventory of tobacco products at the end of the period (line 3 minus line 8 and line 9)												

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SECTION II-NR - REPORT SALES OF TOBACCO	PRODUCT	S - To be co	mpleted by w	holesalers lo	cated outside	of New York	City. Enter the	e amounts for	lines 1-4 in the	ne appropriat	e column(s).
	CIG	AR	LITTLE CIGAR	SMOKELES	S TOBACCO	SN	US	SHI	SHA	LOOSE T	ОВАССО
	Individually packed cigar or first cigar in a package	Additional cigars exclud- ing first cigar in a package	20 Little cigars in a pack	Units of packages weight 1.2 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.2 oz.	Units of packages weight 0.32 oz. or less	Each additional 0.08 oz. or any fraction thereof in excess of 0.32 oz.	Units of packages weight 3.5 oz. or less	Each additional 0.7 oz. or any fraction thereof in excess of 3.5 oz.	Units of packages weight 1.5 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.5 oz.
Number of tobacco products sold to New York City wholesale dealers during the period (tax exempt, Schedule B, Part 1 to Part 6, line 5)											
Number of tobacco products sold to New York City retail dealers during the period (Schedule C, line 3)											
Number of tobacco products returned from New York     City retail dealers during the period (Schedule D, line 3)											
Total taxable number of tobacco products sold into New York City (line 2 minus 3)											

SECTION III - SUM	MARY OF OTP TAX												
Note: For resident who	plesalers, use amount(s) from section II line 6; for non-resident wholesale	ers, use amount(s) from section II	-NR line 4.										
OTHER TOBACCO PRODUCTS CATEGORY	CATEGORY DETAIL	QUANTITY	TAX RATE	TAX AMOUNT (QUANTITY X TAX RATE)									
	a. Individually packed cigar or first cigar in a package		\$0.80										
1. Cigar	b. Additional cigar(s) excluding first cigar in a package		\$0.175										
2. Little Cigar	20 Little cigars in a Pack		\$1.09										
3. Smokeless	Smokeless a. Units of packages weight up to 1.2 oz \$0.80												
Tobacco	b. Each additional 0.3 oz. or any fraction thereof in excess of 1.2 oz		\$0.20										
a. Units of packages weight up to 0.32 oz \$0.80													
1. 61146													
b. Each additional 0.08 oz. or any fraction thereof in excess of 0.32 oz \$0.20  a. Units of packages weight up to 3.5 oz \$1.70  5. Shisha													
5. Shisha	b. Each additional 0.7 oz. or any fraction thereof in excess of 3.5 oz		\$0.34										
6. Loose	a. Units of packages weight up to 1.5 oz		\$0.25										
Tobacco	b. Each additional 0.3 oz. or any fraction thereof in excess of 1.5 oz		\$0.05										
7. Total New York City (	Other Tobacco Products Tax (add line 1 thru line 6 from above)												
8. Adjustments from pri	or returns (deduct any overpayments or add any underpayments from previou	us returns)											
9. Prepaid tax during th	is filing period (deduct any prepaid tax collected by your supplier(s) during this	s filing period):											
10. Total tax amount owe	ed or overpayment (see instructions):												
11. If line 10 is overpayn	nent: a: amount to be credited to next month's return or;												
	b: amount to be refunded (see instructions)												

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Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has knowledge.

Print Name of Officer:	Signature of Officer:	Date:	  Title:	Email Address:	Telephone Number:
Print Name of Paid Preparer:	Signature of Preparer:	Date:	FEIN/ SSN:	Email Address:	Telephone Number:
Firm's Name		Firm's Address:			

5. Total net purchases (subtract line 4 from line 3).....

#### Form NYC-OTP-R - NYC Other Tobacco Products Tax Return (OTP) Page 3 **SCHEDULE A - PURCHASES FROM DISTRIBUTORS AND/OR MANUFACTURERS** Note: To be completed by wholesalers located within New York City CIGAR LITTLE CIGAR **SMOKELESS TOBACCO** SNUS SHISHA LOOSE TOBACCO (PART 1) (PART 5) (PART 2) (PART 3) (PART 4) (PART 6) Individually Additional ci-Each additional Units of Each additional Units of Each additional Units of Each additional Units of 20 Little Supplier's Invoice gars excluding packages 0.08 oz. or any packages packages packed cigar packages 0.7 oz. or any 0.3 oz. or any 0.3 oz. or any Address cigars in a Name Number or first cigar in first Cigar in a weight 1.2 oz. fraction thereof in weight 0.32 fraction thereof in weight 3.5 oz. fraction thereof in weight 1.5 oz. fraction thereof in pack a package or less excess of 1.2 oz. oz. or less excess of 0.32 oz. or less excess of 3.5 oz. excess of 1.5 oz. package or less 1. Total purchases ..... 2. Total purchases from additional attached sheet(s), if any ........... 3. Total purchases (add line 1 and 2) ...... 4. Total returned items (if any, attach schedule A-1) .....

### SCHEDULE A-1 - LIST OF RETURNED ITEMS TO SUPPLIERS

Note: To be completed by wholesalers located within New York City

			CIO	CIGAR LITTLE CIGAR SMOKELESS TOBACCO				SN	IUS	SHI	SHA	LOOSE T	ОВАССО
			(PA	RT 1)	(PART 2)	(PAF	RT 3)	(PA	RT 4)	(PAF	RT 5)	(PAI	RT 6)
Supplier's Name	Address	Invoice Number	Individually packed cigar or first cigar in a package	Additional ci- gars excluding first Cigar in a package	20 Little cigars in a pack	Units of packages weight 1.2 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.2 oz.	Units of packages weight 0.32 oz. or less	Each additional 0.08 oz. or any fraction thereof in excess of 0.32 oz.	Units of packages weight 3.5 oz. or less	Each additional 0.7 oz. or any fraction thereof in excess of 3.5 oz.	Units of packages weight 1.5 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.5 oz.
Total returned items fro	m this sheet												
2. Total returned items fro													
3. Total returned items (a	3. Total returned items (add line 1 and 2)												

**SCHEDULE B - TAX EXEMPT SALES OF TOBACCO PRODUCTS** Note: To be completed by all wholesalers making tax exempt sales of products within New York City and/or New York City resident wholesalers making sales to persons outside of New York City. CIGAR LITTLE CIGAR **SMOKELESS TOBACCO** SNUS SHISHA LOOSE TOBACCO (PART 1) (PART 2) (PART 3) (PART 4) (PART 5) (PART 6) Individually Additional ci-Units of Each additional Units of Each additional Units of Each additional Units of Each additional 20 Little Invoice packed cigar gars excluding packages 0.3 oz. or any packages 0.08 oz. or any packages 0.7 oz. or any packages 0.3 oz. or any Customer's Name Address cigars in a Number weight 0.32 fraction thereof in weight 3.5 oz. or first cigar in first cigar in a weight 1.2 oz. fraction thereof in fraction thereof in weight 1.5 oz. fraction thereof in pack a package package or less excess of 1.2 oz. oz. or less excess of 0.32 oz. or less excess of 3.5 oz. or less excess of 1.5 oz. 1. Total tax exempt sales..... 2. Total tax exempt sales from additional attached sheet(s), if any... 3. Total tax exempt sales (add line 1 and 2)..... 4. Total returned items (if any, attach schedule B-1) ...... 5. Total net tax exempt sales (subtract line 4 from line 3) ......

### SCHEDULE B-1 - LIST OF RETURNED ITEMS FROM NEW YORK CITY WHOLESALERS OR OUTSIDE OF NEW YORK CITY

Note: To be completed by all wholesalers making tax exempt sales of products within New York City and/or New York City resident wholesalers making sales to persons outside of New York City.

	all wholesalers making tax e	•		GAR	LITTLE CIGAR		S TOBACCO		IUS	1	SHA		ОВАССО
			(PAI	RT 1)	(PART 2)	(PAF	RT 3)	(PAI	RT 4)	(PAI	RT 5)	(PAI	RT 6)
Customer's Name	Address	Invoice Number	Individually packed cigar or first cigar in a package	Additional ci- gars excluding first cigar in a package	20 Little cigars in a pack	Units of packages weight 1.2 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.2 oz.	Units of packages weight 0.32 oz. or less	Each additional 0.08 oz. or any fraction thereof in excess of 0.32 oz.	Units of packages weight 3.5 oz. or less	Each additional 0.7 oz. or any fraction thereof in excess of 3.5 oz.	Units of packages weight 1.5 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.5 oz.
Total returned items fro	. Total returned items from this sheet												
2. Total returned items fro	Total returned items from additional attached sheet(s), if any												
3. Total returned items (a	. Total returned items (add line 1 and 2)												

SCHEDULE C - SALES OF TOBACCO PRODUCTS TO RETAILERS IN NEW YORK CITY														
					SAR	LITTLE CIGAR	SMOKELES	S TOBACCO	SN	IUS	SHI	SHA	LOOSE T	говассо
				(PAF	RT 1)	(PART 2)	(PAI	RT 3)	(PAI	RT 4)	(PAF	RT 5)	(PAI	RT 6)
Name of Retailer	Address	Employer Identification Number	NYC Tobacco Products Retail License Number (DCA)	Individually packed cigar or first cigar in a package	Additional ci- gars exclud- ing first cigar in a package	20 Little cigars in a pack	Units of packages weight 1.2 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.2 oz.	Units of packages weight 0.32 oz. or less	Each additional 0.08 oz. or any fraction thereof in excess of 0.32 oz.	Units of packages weight 3.5 oz. or less	Each additional 0.7 oz. or any fraction thereof in excess of 3.5 oz.	Units of packages weight 1.5 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.5 oz.
Total items sold from the	nis sheet													
2. Total items sold from a	dditional attached sheet(s),	if any												
3. Total items sold (add lin	ne 1 and 2)													

SCHEDULE D - LIST	<b>OF RETURNED ITEM</b>	S FROM F	RETAILER	S IN NEV	W YORK	CITY								
					SAR	LITTLE CIGAR	SMOKELES	S TOBACCO	SN	US	SHI	SHA	LOOSE T	ОВАССО
				(PAF	RT 1)	(PART 2)	(PAI	RT 3)	(PAI	RT 4)	(PAI	RT 5)	(PAI	RT 6)
Name of Retailer	Address	Employer Identification Number	NYC Tobacco Products Retail License Number (DCA)	Individually packed cigar or first cigar in a package	Additional ci- gars exclud- ing first cigar in a package	20 Little cigars in a pack	Units of packages weight 1.2 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.2 oz.	Units of packages weight 0.32 oz. or less	Each additional 0.08 oz. or any fraction thereof in excess of 0.32 oz.	Units of packages weight 3.5 oz. or less	Each additional 0.7 oz. or any fraction thereof in excess of 3.5 oz.	Units of packages weight 1.5 oz. or less	Each additional 0.3 oz. or any fraction thereof in excess of 1.5 oz.
Total returned items fro	om this sheet													
Total returned items fro	om additional attached shee	et(s), if any .												
3. Total returned items (ad	dd line 1 and 2)													