

	NEW YORK CITY DEPARTMENT OF FINANCE • COLLECTIONS DIVISION <div style="background-color: black; color: white; padding: 10px; font-size: 1.5em; font-weight: bold;"> APPLICATION FOR TAX STATUS REPORT </div>	FOR OFFICE USE ONLY DATE RECEIVED: _____ TSA NUMBER: _____ AUDITOR: _____
Mail to: NYC Dept. of Finance, Collections Division, Tax Status, 59 Maiden Lane, 28th Floor, New York, NY 10038		
Instructions: Please complete and sign this application before mailing to the address above. See below for further details.		

SECTION I - APPLICANT'S INFORMATION

Applicant's Name: _____ <small style="display: block; text-align: center;">PRINT FIRST NAME PRINT LAST NAME</small>	Taxpayer's Email Address: _____
Applicant's Address: _____ <small style="display: block; text-align: center;">NUMBER AND STREET APT/STE</small>	
City and State: _____ Zip Code: _____	Country (if not US): _____ Telephone Number: _____
Name of Subject Corporation: _____	
Subject Corporation's Address: _____ <small style="display: block; text-align: center;">NUMBER AND STREET APT/STE</small>	
City and State: _____ Zip Code: _____	Country (if not US): _____ Telephone Number: _____
State or County of Incorporation: _____	
Date of Incorporation: ____/____/____	
Date Business Began (in NYC): ____/____/____	

SECTION II - CERTIFICATION

I certify that the statements made herein have been examined by me and are, to the best of my knowledge and belief, true, correct and complete.

Please sign and date:

 Signature

DATE ____/____/____

RELATIONSHIP TO CORPORATION (Check one):
 ☐ REPRESENTATIVE (see instructions)
 ☐ OFFICER

INSTRUCTIONS FOR TAX STATUS REPORT

All Sections of this application must be completed in its entirety.

Power of Attorney:
 Submit a fully-executed Power of Attorney form with the application. This must be submitted by any authorized representative of the subject corporation requesting the tax status report. Incomplete applications will not be accepted.

Mailing Address:
 Mail this completed application and completed Power of Attorney form (if applicable) to:

**NYC Department of Finance
 Collections Division, Tax Status
 59 Maiden Lane, 28th Floor
 New York, NY 10038**

If you have any questions, call Tax Status at (212) 908-7623 or (212) 908-7039.