

# **APPLICATION FOR AUTOMATIC EXTENSION OF TIME TO FILE**

				INESS INC		: IAA	KEI	<u>JKN3</u>
	Fina	al Return - Check this b	-	•				
	PRINT OR TYPE For CALENDAR YEAR 2020 or Fiscal Year beginning							
	Name (if combined corporate filer, give name of reporting corporation)  Name Change					EMPLOYER IDENTIFICATION NUMBER:		
	In Care of						<b></b>	OR
	Unincorpora	ated First Name		Last Name		Name		IAL SECURITY NUMBER:
	Business-Indi Only —	<b>-&gt;</b>				Change	(FOR UNINCOR	PORATED BUSINESS-INDIVIDUALS ONLY)
	Business ad	ddress (number and street)				Address Change	L	
	City and Sta	ate		Zip Code C	ountry (if not	•	BUSINESS COL	DE NUMBER AS PER FEDERAL RETURN:
					•	,		
	Business Te	elephone Number	E	Email Address				er 2-character special condition code,
Tax Type								oplicable (see instructions)
	<u> </u>	Corporation Tax	<u> </u>		l	Jnincor	porated B	usiness Tax (UBT)
Business		General-Subchapte	r S	Banking	Pa	artnership	o	Individuals
C Corporations	only	Corporations and Qualified Subchapt	er S	Subchapter S Corporations only				Single-Member LLCs, Estates or Trusts
		Subsidiaries only		Corporations only				Estates of Tracts
NYC-2		NYC-3L		NYC-1	N	IYC-204		NYC-202
NYC-2A		NYC-3A		NYC-1A	N	IYC-204	EZ	NYC-202S
NYC-2S		NYC-4S NYC-4SEZ						NYC-202EIN
		f the organization is						
		urn. If checked, atta or each member co			атте, а	uuress a	and Emplo	yer identification
Payment Info	, ,	_		, ырризанган				
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		fer to the tax form fo uctions are availabl				tne exte	nsion perio	a.
							Paym	ent Amount
A. Payment		int included with forr payable to: <i>NYC Dep</i>		of Finance	A.			
		, , , , , , , , , , , , , , , , , , , ,						
1. Current Year E	Stimate	ed Tax			1.			
		ceeds \$1,000, ente						
` .		nly UBT and C Cor			2			
and ood motified					2.			
3. Total of lines 1	and 2				3.			
4. Total payments	s and cr	edits			4.			
5. Balance due. 9	Subtract	t line 4 from line 3			5.			
C <u>E</u>	RTIFIC/	ATION OF TAXPAY	ER OR	OF AN ELECTED (	OFFICE	R OF T	HE CORP	ORATION
								rue, correct and complete.
			. , ,	-	•	•		
Signature:				itle (if an officer):			Date	e:

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# INSTRUCTIONS

# <u>Special Condition Code for Unincorporated Business Tax Individual Filers</u>

On March 17, 2021, the IRS extended the April 15, 2021 filing deadline for the 2020 Personal Income Tax Returns to May 17, 2021. The NYC Unincorporated Business Tax Returns for individuals is still due on April 15, 2021. Individuals, including trusts and estates, may request an extension and pay any tax due by the April 15, 2021 deadline. If you are requesting an extension, enter 21 in the special condition code boxes on the front of the form. Those taxpayers that file their returns and make their payments on or before May 17, 2021 will be allowed a waiver of certain penalties upon request. However, interest where applicable, will accrue at the appropriate underpayment rate on all tax payments received after the original due date. See Finance Memorandum 21-2, March 25, 2021.

### **Legislative Changes**

For tax years beginning in 2019 and 2020, New York City has decoupled from certain provisions of the federal CARES Act. See Chapter 121 of the New York State Laws of 2020.

The **Corporation Tax**, as used in these instructions, refers to the Business Corporation Tax under Subchapter 3-A, General Corporation Tax under Subchapter 2 and Banking Corporation Tax under Part 4 of Subchapter 3 of Chapter 6 of Title 11 of the NYC Administrative Code.

See the instructions to Forms NYC-2, NYC-2A, NYC-2S, NYC-3L, NYC-3A, NYC-4S, NYC-4S-EZ, NYC-1 and NYC-1A for legislative changes affecting the calculation of the Corporation Tax.

See the instructions to Forms NYC-202, NYC-202EIN and NYC-204 for legislative changes affecting the calculation of the Unincorporated Business Tax (UBT).

## Requirements for a Valid New York City Extension

- If you file this application on or before the due date, you will automatically receive an extension of six months after the due date for the filing of your completed tax return, if you properly estimate the tax and send a remittance in the amount shown on line 5. (If line 4 exceeds line 3, no remittance is required.)
- A corporate taxpayer that has received an automatic six-month extension by filing this form may request

up to two additional three-month extensions by filing NYC-EXT.1. A separate form NYC-EXT.1 must be filed for each additional three-month extension requested. The Department of Finance may grant one or both additional three-month extensions if good cause exists.

A UBT taxpayer may not request an additional extension.

- 3. If a corporation ceases to be subject to tax under the Corporation Tax, the tax accounting period ends on the date on which the cessation occurs and is the corporation's taxable year for that period. The corporation must file a final return or apply for an extension of time to file a final return on or before the 15th day after the date that the corporation ceases to be subject to the Corporation Tax.
- **4.** A properly estimated tax must be either:
  - a) not less than 90% of the tax for the year for which an extension is requested as finally determined
  - b) not less than the tax shown on the return for the preceding taxable year if that year consisted of 12 months.

**NOTE:** For this purpose, the tax as finally determined includes a final determination of the tax due for the taxable period after an audit, the filing of an amended return or any other adjustment or correction.

The preceding tax year is the tax year occurring immediately before the tax year for which this extension is requested.

For UBT partnership filers, if the partnership had \$1,000,000 or more of unincorporated business taxable income allocated to the City for any taxable year during the three years immediately preceding the taxable year covered by this application, a properly estimated tax is not less than 90% of the tax as it is finally determined. Clause (b) above is not applicable.

Finance will not grant an extension to a taxpayer that fails to meet all of these requirements. If the tax return for which the extension was requested is filed after the due date, the Department may assess late charges and interest. If the taxpayer has obtained a valid automatic extension, only interest will be charged on any balance due with the return.

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#### Line 1

On line 1, enter the estimated tax, after allowable credits for the year covered by this application. See paragraph 4 under "Requirements for a Valid New York City Extension".

### Combined Filers

The combined filing is subject to revision or disallowance on audit. The combined group should file a joint application for automatic extension on one form.

The amount entered on this line should be the estimated tax plus the minimum tax for each taxpayer included in the combined group, except the reporting corporation, which is responsible for the combined tax.

The minimum tax for Corporation Tax except for Banking Corporation Tax, is calculated based on a sliding scale (see tables below). The minimum tax for Banking Corporation Tax is \$125.

**NOTE:** A combined return member is excused from the minimum tax payment if it is not subject to tax.

### **MINIMUM TAX**

To determine the Minimum Tax for Corporations except Banking Corporations, use the following tables. Table 1 is for all corporations subject to the General Corporation Tax. This would apply to Subchapter S Corporations and Qualified Subchapter Subsidiaries only. Table 2 applies to all C corporations subject to the Business Corporation Tax. The amount of New York City receipts for this purpose is the total amount of all receipts the taxpayer has received in the regular course of business from such sources as sales of personal property, services performed, rentals of property and royalties. For C corporations filing on Forms NYC-2, NYC-2A or NYC-2S, the receipt amount would be the amount shown on NYC-2, Schedule F, Part 1, Line 1, Column A, or Schedule F, Part 2, Line 2a, Column A; or NYC-2S, Schedule A, line 14. For combined groups filing Form NYC-2A, the minimum tax for member corporations (other than the designated agent) is the amount that would be entered on line 5 of Schedule A of that form and the minimum tax for the designated agent is the amount that would be entered on line 3 of Schedule A of that form. See the instructions to Form NYC-2A. For S corporations subject to General Corporation Tax, the receipts amount would be the same as the amount that would have to be shown on Form NYC-3L, Schedule H, Column A, Line 6. For taxpayers which are part of a combined group, the amount would be (i) for the reporting corporation, the amount on Form NYC-3A, Schedule H, Column A line

6a; and (ii) for corporations other than the reporting corporation ("subsidiaries"), the amount on Form NYC-3A/B, Schedule H, Line 6a in the column for that subsidiary, except if there is only one subsidiary, in which case the amount entered on Form NYC-3A, Schedule H, Column B, Line 6a.

# TABLE 1 - GENERAL CORPORATION TAX - FIXED DOLLAR MINIMUM TAX

For a corporation with New York City receipts of:

Not more than \$100,000:\$25
More than \$100,000
but not over \$250,000:\$75
More than \$250,000
but not over \$500,000:\$175
More than \$500,000
but not over \$1,000,000:\$500
More than \$1,000,000
but not over \$5,000,000:\$1,500
More than \$5,000,000
but not over \$25,000,000:\$3,500
Over \$25,000,000:\$5,000

# TABLE 2 - BUSINESS CORPORATION TAX - FIXED DOLLAR MINIMUM TAX

For a corporation with New York City receipts of:

Not more than \$100,000:	\$25
More than \$100,000 but not over \$250,000:	<b>\$75</b>
More than \$250,000	
but not over \$500,000:	<b>\$175</b>
More than \$500,000	
but not over \$1,000,000:	\$500
More than \$1,000,000	
but not over \$5,000,000:	\$1.500
More than \$5,000,000	
but not over \$25,000,000:	\$3,500
More than \$25,000,000	, ,
but not over \$50,000,000:	\$5,000
More than \$50,000,000	
but not over \$100,000,000:	\$10,000
More than \$100,000,000	
but not over \$250,000,000:	\$20,000
More than \$250,000,000	
but not over \$500,000,000:	\$50,000
More than \$500,000,000	
but not over \$1,000,000,000:	
More than \$1,000,000,000:	\$200,000

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**Short periods -** fixed dollar minimum tax. Compute the New York City receipts for short periods (tax periods of less than 12 months) by dividing the amount of New York receipts by the number of months in the short period and multiplying the result by 12. The fixed dollar minimum tax may be reduced for short periods:

### **Period Reduction**

- Not more than 6 months......50%
- More than 6 monthsbut not more than 9 months ......25%
- More than 9 months ......None

#### Line 2

This line is only applicable to S corporations requesting an extension to file a return, except S corporations requesting an extension to file a final return. It is not applicable to C corporations or taxpayers subject to the New York City Unincorporated Business Tax.

- S Corporations only If the estimated tax shown on line 1 exceeds \$1,000, you must pay the amount shown on line 2 as the first installment payment of estimated tax for the calendar year or fiscal year following the tax year covered by this application. The amount shown on line 2, if properly computed, is your required first installment of estimated tax for the following year, and cannot be changed when filing your completed tax return.
- C Corporations Only Every C corporation subject to the New York City Business Corporation Tax (Title 11, Chapter 6, Subchapter 3-A of the Administrative Code) must file Form NYC-300 and pay the Mandatory First Installment ("MFI") if its tax for the second preceding year exceeded \$1,000. The MFI is equal to 25 percent of the tax for the second preceding tax year, and is due with the filing of Form NYC-300 2-1/2 months into the year for which the first installment is paid. For a calendar year taxpayer, the due date of Form NYC-300 is March 15th. If any of the dates fall on a Saturday, Sunday or legal holiday, the due date is the next business day.

If you wish to file an application for extension (Form NYC-EXT) but have not paid the MFI due for the 2020 tax year (for a calendar year taxpayer, this would have been due on March 15, 2020), you must pay that amount with Form NYC-300, **not with this form**.

### When to File

This application must be filed no later than 2 1/2 months after the year end for the S corporations and UBT - Partnerships or 3 1/2 months after the year end for C corporations and UBT - Individuals. Corporate taxpayers requesting an extension to file a final return, see paragraph #3 under "Requirements for a Valid New York City Extension".

### **CAUTION**

An extension of time to file your federal tax return or New York State Franchise Tax return does NOT extend the filing date of your New York City tax return.

## **ELECTRONIC FILING**

Register for electronic filing. *eServices* is an *easy, secure* and *convenient* way to file an extension and pay tax on-line.

For more information log on to:

NYC.gov/eservices

# **MAILING INSTRUCTIONS**

Make remittance payable to the order of:

NYC DEPARTMENT OF FINANCE

Payment must be made in U.S.dollars, drawn on a U.S. bank.

To receive proper credit, you must enter your correct Employer Identification Number or Social Security Number on your application and remittance.

### **MAIL APPLICATIONS TO:**

P.O. BOX 3653
NEW YORK, NY 10008-3653