

**Combined Fire Safety / Emergency Action Plan Staffing Chart (Appendix C-2)**

**BUILDING ADDRESS:**

## FIRE SAFETY/EAP DIRECTOR

**DEPUTY FIRE SAFETY/EAP DIRECTOR****DEPUTY FIRE SAFETY/EAP DIRECTOR****DEPUTY FIRE SAFETY/EAP DIRECTOR****DEPUTY FIRE SAFETY/EAP DIRECTOR**FLOOR NO.

## FIRE SAFETY AND EAP WARDEN

NAME

PHONE NUMBER

## DEPUTY FIRE SAFETY AND EAP WARDEN

NAME

PHONE NUMBER

NAME

PHONE NUMBER

NAME \_\_\_\_\_

PHONE NUMBER

NAME \_\_\_\_\_

PHONE NUMBER

## FIRE SAFETY AND EAP SEARCHERS

MALE

FEMALE

Any person discovering fire, smoke or other emergency condition should without delay cause the transmission of a fire alarm by calling 911 or activating a fire alarm box. Notify the Fire Safety/EAP Director or Fire Safety Warden that an alarm has been transmitted.

In the event that it becomes necessary to implement the building's Fire Safety and Evacuation Plan or the Emergency Action Plan, listen for and follow the directions given by the Fire Safety/EAP Director/staff and emergency response personnel. Elevators should never be used in a fire. In all other emergencies, use the elevators only if and when directed to do so by the Fire Safety Director/staff or emergency response personnel.

*If the Fire Safety Warden and EAP Wardens; Deputy Fire Safety Warden and Deputy EAP Wardens; and Fire Safety Searchers and EAP Searchers are different individuals, provide the names of all such individuals in the chart and indicate the plan for which such individual is designated.*

DATE: