



**FIRE DEPARTMENT
BUREAU OF FIRE PREVENTION
FIRE ALARM INSPECTION UNIT**
9 METROTECH CENTER, BROOKLYN, N.Y. 11201-3857
TELEPHONE: (718) 999-2469 FAX: (718) 999-2892



REQUEST FOR EXTENSION OF VIOLATION ORDER OR LETTER OF DEFECT

Submit request and fee (\$200.00) to Window No.8 at least 15 days before the deadline. Must be typewritten.

1	LOCATION INFORMATION:
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HOUSE NO: _____ STREET NAME: _____ BOROUGH: _____ ZIP CODE: _____

2	INSPECTION INFORMATION :
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INSPECTION DATE: _____ LETTER OF DEFECT No.: _____ VIOLATION ORDER No.: _____

3	SCOPE OF WORK AS INDICATED ON LETTER OF DEFECT:
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FLOOR(S): _____

DESCRIPTION: _____

4	WORK THAT HAS BEEN COMPLETED AS OF INITIAL INSPECTION DATE:
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DESCRIPTION: _____

5	REMAINING WORK TO BE COMPLETED:
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DESCRIPTION: _____

6	REASON(S) FOR DELAY:
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7	ESTIMATED DATE OF COMPLETION:
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_____ (mm / dd / yyyy)

8	APPLICANT INFO:
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NAME: _____ COMPANY: _____ TITLE: _____

ADDRESS: _____ CITY: _____ STATE : _____ ZIP CODE: _____

LICENSE No.: _____ TELEPHONE No.: _____ E-MAIL: _____

SIGNATURE: _____

9	OFFICE USE ONLY:
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FPIMS No.: _____ EXTENSION IS HEREBY:

GRANTED LENGTH OF EXTENSION SHALL BE : _____ DAYS COMMENCING: _____ (MM / DD / YYYY)

DENIED REASON: _____

DIRECTOR OF FAIU _____ DATE _____ (MM / DD / YYYY)

DEPUTY CHIEF INSPECTOR _____ (SIGNATURE)