



FDNY
Bureau of Fire Prevention
Fire Alarm Inspection Unit
 9 Metrotech Center Brooklyn, NY 11201-3857
FAIU@fdny.nyc.gov

CERTIFICATION OF CORRECTED DEFECTS

All information must be typed/printed and completed. Forms with missing information will be returned.

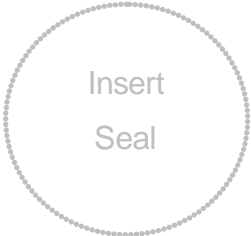
Date: _____

Premises Address: _____ Borough: _____

Application Number (check the one that applies: FPIMS# DOB PW-1# FDNY BUSINESS Record ID): _____

Notice of Defect Info: Control #: _____ Issuance Date: _____ Issuing Inspector: _____

A. Fire Alarm Defects Corrected By:	B. Electrical Defects Corrected By:
Fire Alarm Company Name: _____	Electrical Company Name: _____
Company ID: _____	Master/Special ELEC #: _____
S-89 COF Holder's Name: _____	S-89 COF Holder's Name: _____
S-89 COF #: _____	S-89 COF #: _____
S-89 COF Email: _____	S-89 COF Email: _____
Notice of Defect Item #s: _____	Notice of Defect Item #s: _____
Corrected on: _____ (mm/dd/yy)	Corrected on: _____ (mm/dd/yy)
S-89 COF Holder's Signature: _____	A-433 form verified and submitted with this certification: <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A
	S-89 COF Holder's Signature: _____



I hereby certify that all items cited on the Notice of Defect have been corrected in accordance with the NYC Building Code, NYC Fire Code, NYC Electrical Code, NFPA 72 (as modified by Appendix Q of NYC Building Code) and all other applicable laws, rules, regulations and standards.

C. System Functionality Verified by:

Licensed Professional Type (check the one that applies):

- Professional Engineer (PE)
- Registered Architect (RA)
- NYC Licensed Master Electrician or Special Electrician
- Principal of an FDNY Approved Fire Alarm Company

I affirm that I have verified that the fire alarm system components, and sequence of operation, associated with the corrected defects are operating as designed (as set forth in 3 RCNY 104-04) in accordance with the approved design/installation documents, as amended by any as-built/A-433 documents.

As-built design/installation documents verified and submitted with this certification: Yes No N/A

S-99 COF Holder's Name: _____ S-99 COF #: _____

S-99 COF Email: _____

S-99 COF Holder's Signature: _____ Verification Date: _____ (mm/dd/yy)

(Note: Person who verifies the correction shall not be one who certified correction of the fire alarm system defects.)

NOTICE: All certifications of corrected defects are subject to audit. Any person making a false or fraudulent certification will be subject to all applicable penalties provided by law, including suspension, revocation and/or non-renewal of this and other Certificates of Fitness pursuant to FC113 and Fire Department rule 3 RCNY 113-01; suspension, revocation and/or non-renewal of company certificates pursuant to FC115 and Fire Department rule 3 RCNY 115-01; and/or other penalties provided by law, rule or regulation with respect to the false certifier's professional license.

OFFICIAL FDNY USE ONLY

Reviewed by _____ (Name of FDNY staff) Approved: Yes No Date: _____

Signature: _____ FAIU account #: _____ Fee: \$210

Instructions

- All items on the Notice of Defect (formerly known as Letters of Defect) must be corrected before submitting this form.
- All information must be typed or printed.
- Complete Section A for Fire Alarm defects and Section B for Electrical Defects, as cited on Notice of Defect. Section C must be completed for all defects. Person signing Section C cannot be the same person that has signed Sections A or B.
- Email address of the S-89/S-99 holder must match the email address provided on the S-89/S-99 COF application.
- Fee: \$210: Certification of defects with or without documentation.

Note: This form shall not be used for Notices of Defect where only administrative documents* are needed.

* A-433 form, as-built design and installation documents or other necessary documentation.

- This form must be submitted by email within **90 days** from the issuance date of Notice of Defect. After 90 days, a re-inspection is required, except for Letters of Defect where only Administrative documents are required. Refer to the submission procedure below.
- Effective December 1, 2020, Notices of Defect will indicate whether it is subject to certification.

Procedure for submitting the certification of corrected defects.

Step 1. Scan the following required documents:

- Completed Certificate of Corrected Defects Form
- Notice of Defect
- Any other documentation requested

Please scan all documents at a high resolution and ensure that all seals are visible.

Step 2. Email the PDF files (Max 20MB) to Plan.Intake@fdny.nyc.gov with the subject line "Certification of Defects".

Step 3. Plan Intake Personnel will review the Certification of Corrected Defects documents.

- If all submission requirements are met:
 - You will receive an email with confirmation that your application was accepted, and it will be reviewed by Fire Alarm Inspection Unit (FAIU).
 - Once reviewed by FAIU, you will receive an invoice. If submission is approved, you will receive a Letter of Approval by mail.
- If the submission requirements are not met:
 - You will receive a notification email from Plan Intake, requesting the necessary documentation or corrections as required.
- If Submission is denied:
 - You will receive an email detailing reasons for denial and may need to refile and pay a new fee.