



Active Shooter and Medical Emergency Preparedness & FLSD Transition Requirements

FDNY
Bureau of Fire Prevention
Public Certification Unit

NYC

Bill de Blasio
Mayor

FDNY

Daniel A. Nigro
Commissioner



Fire Code requirements

- The 2014 Fire Code replaces the two existing Certificates of Fitness (FSD and FS/EAPD) with a single Certificate of Fitness for a Fire and Life Safety (FLS) Director in occupancies requiring a level 1 plan.



Summary of the Rule

- This rule sets forth the procedures and timeframes regarding the transition to the FLS Director from FSD or EAPD.
- This rule sets forth the procedures for the first-time C of F applicants for applying the FLS Director.
- This rule also provides the required components in the FLS Director training course and the Active Shooter and Medical Emergency Preparedness course.



Benefits of the Rule

- There will be qualified personnel in hotels and other occupancies with voice communication systems to prepare and assist during **non-fire emergencies**.
- All current FSD and FS/EAPD will be trained to respond and assist during active shooter and medical emergencies.



From 12/01/2016

- FDNY accredited schools started providing the Active Shooter and Medical Emergency course.
- The F-58/F-25 and F-59 **are no longer renewable** or issued.
- All current F-58/F-25/F-59 C of F holders must attend the Active Shooter and Medical Emergency course to obtain the new FSD or FLSD Certificate of Fitness.
- Active Shooter and Medical Emergency course diploma is required for **all new applicants** who passed on-site exams to receive their FSD or FLSD Certificate of Fitness card.
- New qualification criteria requirements were implemented.



What are the new qualification requirements

- At least three (3) years' full-time work experience in one or more of the following fields (in any combination thereof), OR **18 months' full-time work experience** in one or more of the following fields (in any combination thereof) that includes at least **six (6) months of continuous employment at one work location**:
 - A. firefighting or other public safety emergency response employment;
 - B. any fire safety-related employment, including code enforcement, fire safety inspection, fire prevention or emergency preparedness;
 - C. the design, installation, operation or maintenance of building fire protection, electrical, plumbing, heating, ventilation, or air conditioning systems, or other building system regulated by the construction codes; or
 - D. equivalent experience acceptable to the FDNY.

Active Shooter/Medical Emergency Preparedness Course



- Approved schools started to offer the course on **11/28/2016**.
- All current **FS/EAP Directors** will be required to complete the course and pass the graduation test administered at the school by **09/04/17**.
- Current active **FS/EAP Directors** will receive the **new FLS Director C of F** after completing the course. No FDNY CBT or on-site exam is required.
- All current **FS Directors** will be required to complete the course (by **09/04/17**). They must pass the graduation test administered at the school.

FDNY approved 19 schools



- In Manhattan
 - City Safety Compliance Corp.
 - Croker Fire & Life Safety Institute
 - Diversified Security solutions
 - Fire Science Institute at John Jay College for Criminal Justice
 - Global Security Group
 - Local 32 (Only for Members)
 - Local 94 (Only for Members)
 - Mulligan Security Corporation
 - New York Fire Safety Institute
 - Quality Training Institute
 - Radiant Training & Consulting
 - Remlu
 - REMS Training @ Pace University
 - Taddeo Fire Safety Associates
- In Brooklyn
 - ISS Fire Science Institute
 - Local 891
 - New York City College of Technical College
- In Queens
 - Total Safety Consulting (other facilities are in Manhattan and NJ)
- In Bronx
 - Professional Protection Security Services Corp. (another facility is located in Yonkers)



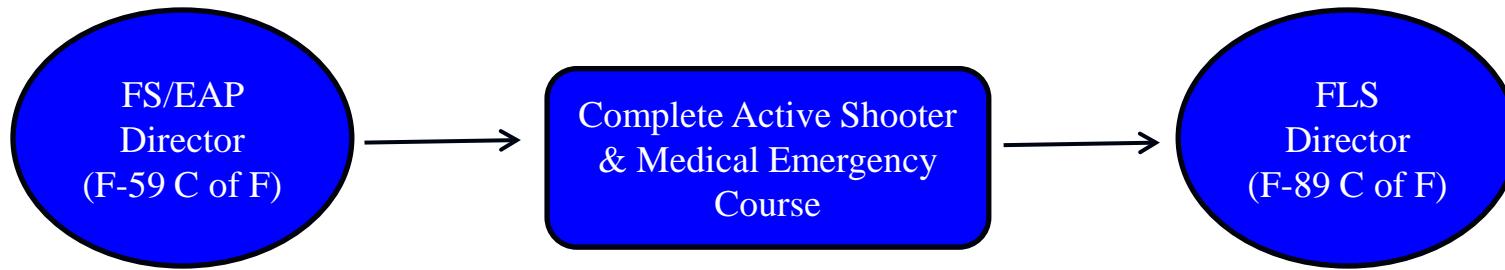
Approved School link

<http://www1.nyc.gov/assets/fdny/downloads/pdf/business/2016-active-shooter-mep-school.pdf>

Active Shooter/Medical Emergency Preparedness Course



■ Current active **FS/EAP Director (F-59)**



- Title of the F-89 C of F: Fire and Life Safety Director
- The expiration date on F-59 will be carried to the new F-89 card.



New FLSD C of F card

■ Current F-59

CERTIFICATE ISSUED BY NYC FIRE DEPT

CERT.# **22222222** N
ISSUED **09/26/2016** EXPIRES **03/03/2018**

NAME PLATE DIAMOND
HOME 9 METROTECH CENTER
ADDR. BROOKLYN, NY 12120

NOT
FDNY
EMPLOYEE

FEE \$ 5.00 CAT. F59 TYPE Fitness
DESC. EMERGENCY ACTION PLAN DIRECTOR

EMPLOYER FDNY
WORK 9 METROTECH CENTER
LOCATION BROOKLYN, NY 11201



■ Future F-89

CERTIFICATE ISSUED BY NYC FIRE DEPT

CERT.# **22222222** N
ISSUED **09/26/2016** EXPIRES **03/03/2018**

NAME PLATE DIAMOND
HOME 9 METROTECH CENTER
ADDR. BROOKLYN, NY 12120

NOT
FDNY
EMPLOYEE

FEE \$ 5.00 CAT. F89 TYPE Fitness
DESC. FIRE AND LIFE SAFETY DIRECTOR

EMPLOYER FDNY
WORK 9 METROTECH CENTER
LOCATION BROOKLYN, NY 11201



Active Shooter/Medical Emergency Preparedness Course



■ Current active **FSD (F-25/F-58)**



- Title of the F-85 C of F:
FSD W/ACT SHOOTER & MED EMER PREP.
- The expiration date on F-25/F-58 will be carried to the new F-85 card.

New FSD W/Active Shooter & Medical Emergency C of F card



■ Current F-58

■ Future F-85

CERTIFICATE ISSUED BY NYC FIRE DEPT

CERT.# **88888888** N
ISSUED **09/26/2016** EXPIRES **08/07/2017**

NAME PLATE DIAMOND
HOME 9 METROTECH CENTER
ADDR. BROOKLYN, NY 12120

NOT FDNY
EMPLOYEE

FEE **\$.00** CAT. **F58** TYPE **Fitness**
DESC. **FIRE SAFETY DIRECTOR**

EMPLOYER **FDNY**
WORK **9 METROTECH CENTER**
LOCATION **BROOKLYN, NY 11201**

CERTIFICATE ISSUED BY NYC FIRE DEPT

CERT.# **88888882** N
ISSUED **09/26/2016** EXPIRES **08/07/2017**

NAME PLATE DIAMOND
HOME 9 METROTECH CENTER
ADDR. BROOKLYN, NY 12120

NOT FDNY
EMPLOYEE

FEE **\$.00** CAT. **F85** TYPE **Fitness**
DESC. **FSD W/ ACT SHOOTER & MED EMER PREP**

EMPLOYER **FDNY**
WORK **9 METROTECH CENTER**
LOCATION **BROOKLYN, NY 11201**

Clarification of medical emergency



- The FLS Director is NOT expected to:
 - Provide any personal medical care
- The FLS Director is expected to:
 - Call 911
 - Train the building occupants to call 911 and the FLS Director for medical emergency incidents
 - Know the locations of defibrillators and which building occupant(s) are qualified and willing to provide cardio-pulmonary resuscitation
 - Designate a FLS staff to meet emergency responders
 - **Provide assistance for the emergency responders to quickly access the medical emergency and transport the patient** including securing an elevator for first responders' use if the patient is not on street level

Timeframes:

Deadlines for FLSD transition



- 09/04/2017
 - All F-25/F-58/F-59 C of F will no longer be recognized as a valid FSD or EAPD Certificate of Fitness.
- 09/03/2018
 - All current F-85 C of F holders must successfully complete the non-fire emergency training course.
- 03/01/2019
 - All current F-85 C of F holders must receive a passing grade on the non-fire emergency FDNY CBT exam.
- 03/01/2020
 - All F-85 current C of F holders must obtain the F-89 C of F by passing the non-fire emergency FDNY on-site exam or obtain the T-89 by satisfying the FDNY requirements.
 - Only F-89 or T-89 will be recognized by as a valid Certificate of Fitness.

EAP/Non-Fire Emergency Component



- Current FS Directors must also complete the EAP course and pass the FDNY EAP computer-based exam before the deadline established in the Rule.
- The FDNY EAP on-site exam will be required in order to obtain the official FLS Director C of F once the comprehensive fire safety/emergency action plan is accepted by the FDNY.



Rule for the Level 1 Plan

- A new rule will be promulgated in the future setting forth standards, procedures and requirements for the comprehensive fire safety/emergency action plan (Level 1) in hotels and other occupancies.
- The EAP on-site exam will **NOT** be administered if the work location has not yet obtained FDNY acceptance of its comprehensive fire safety/emergency action plan.



Transition: FSD in office building

- FSD in office buildings or any premises
WITH accepted comprehensive fire
safety/EAP plan:

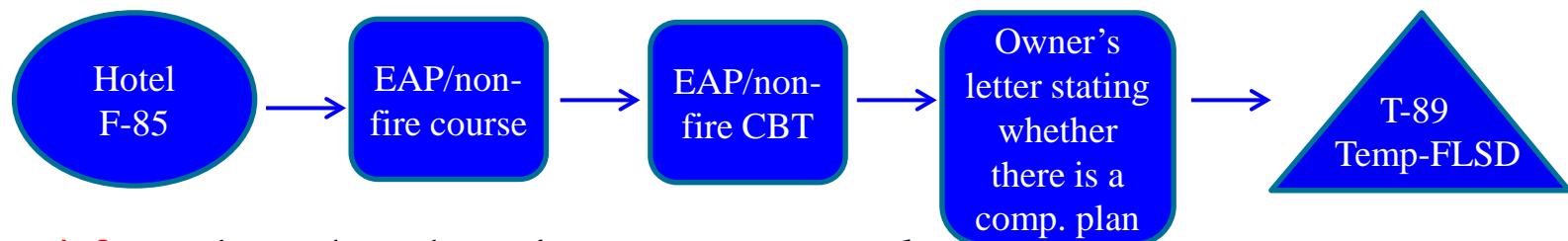


Transition : FSD in Hotel to the FLSD?



- FSD in hotel buildings or any premises WITHOUT accepted comprehensive fire safety/EAP plan:

- **Before** the plan has been accepted



- **After** the plan has been accepted



How to prepare a new candidate for a hotel before the comp. plan has been accepted? (1)



- Before the FDNY certifies any FLSD school, the following procedures are recommended:

Phase 1-becomes a F-85 C of F holder FIRST!

- Complete and pass FSD course (20 hours), obtain FSD school diploma/letter.
- Complete and pass Active Shooter and Medical Emergency Preparedness course (4 hours). Obtain the school diploma/letter.
- Complete the application form, take and pass the FDNY FSD CBT exam.
- Obtain the Certificate of Completion by meeting the qualification requirements.
- Schedule the FSD on-site.
- Take the on-site and hand in the Active Shooter and Medical Emergency Preparedness school diploma.
- Pass the FSD on-site to receive the F-85 C of F.

How to prepare a new candidate for a hotel before the comp. plan has been accepted? (2)



Phase 2- become a T-89 C of F holder.

- Complete and pass the EAP course (7 hours). Obtain the EAP school diploma/letter.
- Take and pass the FDNY EAP CBT exam.
- Obtain the Z-59 letter.
- Before the Z-59 letter expires, submit the letter from building owner stating the comprehensive plan hasn't been accepted. The FDNY will issue the T-89 C of F card.
- **After** the FDNY starts to certify the FLSD schools (in 2017), the FDNY will modify the procedures based on the procedures stated in the new Rule.



New FLS Director On-Site Exam

- The FSD and EAPD on-site exams will be consolidated into one on-site exam with different components: building information, fire component and non-fire component.
- Time duration will be carefully measured before it goes live.
- Pilot tests will be administered before going live.
- The FDNY will provide seminars for the public to address important information.



FAQ 1

- How do current FSD or EAPD obtain their new C of F cards after attending the Active Shooter and Medical Emergency Preparedness?
- The current F-25/F-58/F-59 C of F holders have to provide the school the copy of their C of F card(s) and \$5 for each C of F card.
- After they complete the course and pass the school graduation exam, the school will send the fee and the required information to the FDNY C of F unit.
- The students will receive their new C of F cards within 2 to 3 weeks after the FDNY receives the correct documents and fees from the school.



FAQ 2

- I have attended Active Shooter workshop/course held by other agency or institution, do I have to attend this course again?
- Yes, you have to take this course again to exchange a new C of F.
- The FDNY only recognized the school/diploma provided by the FDNY approved schools that issued on or after 11/28/2016.
- The FDNY course provides more specific information for the building staff upon active shooter emergency and provides class exercises for different real cases.
- The FDNY course provides information regarding medical emergencies.



FAQ 3

- What should a student/applicant do if the C of F card is expired (within one year) or will be expired within 90 days?
 - The applicant should obtain the Active Shooter and Medical Emergency Preparedness school diploma before they renew the C of F.
 - The FDNY recommend the applicant does NOT pay \$5 exchange fee to the school.
 - In order to obtain a new F-85 or F-89 C of F card **with new expiration date**, the applicant should pay and renew his/her C of F online immediately after successfully completing the active shooter and medical emergency course.
 - Visit: <https://a836-citypay.nyc.gov/citypay/FDNYCOF> for online renewal.



FAQ 4

- Can people without F-25/F-58/F-59 C of F attend this active shooter and medical emergency preparedness course?
- Yes, FDNY recommends everyone to attend this course.
- The students will obtain the school diploma/letter after complete the course and successfully pass the graduation exam.
- The school letter will NOT be expired.



FAQ 5

- A current FSD wants to take EAP/non-fire emergency course without the active shooter and medical emergency preparedness course?
 - **No, not at this time.**
 - **Before** the FLSD school/curriculum has been established, the FSD holders must complete two courses: (1) Active shooter and medical emergency preparedness (4 hours) and (2) EAPD (7 hours) courses.
 - **After** the FLSD school/curriculum has been established, all FSD holders will be allowed to complete only one course: FLSD non-fire emergency course (11 hours).



FAQ 6

- When should a new applicant provide the FDNY the school letter of the Active Shooter and Medical Emergency Preparedness course completion?
- The new applicant should provide the school letter/diploma upon taking the Computer exam or during their FSD or EAPD on-site exam. The FDNY COF unit will ask the applicant to submit the copy of the school letter/diploma before issuing the F-85/F-89 C of F card.

FAQ 7



- If an applicant scheduled an FSD or EAP On-site exam before taking the Active Shooter Preparedness Course, how will this applicant be affected?
- The scheduled on-site will still take place. However, the FDNY will NOT issue any card until the applicant successfully completes the Active Shooter and Medical Emergency Preparedness Course.
- The applicant can either submit the copy of the diploma to the inspector during on-site or email to the C of F unit: pubcert@fdny.nyc.gov



FAQ 8

- When will the FLSD course be provided? When will the FDNY certify the FLSD schools?

The FDNY are currently developing the entire FLSD curriculum. We plan to release the curriculum in 2017, but we cannot guarantee any specific date. Once the curriculum is ready, we will notify all schools and provide a school seminar and start certifying the FLSD schools.



FAQ 9

- What happens after 09/04/2017, if an individual holding a F-25/F-58/F-59 does not take the Active Shooter and Medical Emergency Preparedness course?
- The building will be subjected to a violation if any individual is still using the F-25/F-58/F-59 C of F.



Q & A

- Any questions?