

**B-28/W-28 Sample Recommendation Letter**

**COMPANY NAME**  
**BUSINESS ADDRESS**

Fire Department  
Bureau of Fire Prevention  
9 Metro Tech Center  
Brooklyn, NY 11201-3857

Date: \_\_\_\_\_

Dear Sir/Madam:

I am pleased to recommend \_\_\_\_\_ (Name of Applicant) to apply for the:

B-28 Certificate of Fitness to supervise the stationary energy storage system (ESS) located at:

\_\_\_\_\_  
 W-28 Certificate of Fitness to supervise the mobile energy storage system (approved locations are listed in the Energy Storage System Training Verification Letter)

He/she has \_\_\_\_\_ (Years/Months) of relevant experience and has obtained all required training regarding the energy storage system mentioned in the Training Verification Letter from the qualified personnel. I confirm that this candidate has been trained and is capable in supervising the energy storage system and providing required information to the first responders during a fire or non-fire emergency incident. This candidate is of good character and is physically able to perform the functions required by this Certificate of Fitness.

I affirm that the candidate has also been trained and is knowledgeable about the

the operational purpose of this system and  the area(s) served by this system

and the locations of

the Fire Department Connection  N/A;  the manual pull stations  N/A

the hydrants  N/A;  the standpipe systems  N/A

This energy storage system (ESS) is an indoor system.  N/A

I affirm that the candidate has also been trained and is knowledgeable about the

the location(s) and types of the portable fire extinguishers (the candidate knows whether or not the portable fire extinguishers can be used on the energy storage system)

Building Information Card (BIC)  N/A

Fire and Emergency Preparedness Plans  N/A

On this \_\_\_\_\_ day of \_\_\_\_\_, in the year \_\_\_\_\_, I have hereunto affixed my signature and I affirm that all statements made on this form are true under the penalties of perjury. I understand that

- all statements made in connection with the application are subject to investigation and verification
- any intentional falsification of this letter can be grounds for the denial, non-renewal, suspension or revocation of the B-28/W-28 Certificate of Fitness as applies to the candidate
- FDNY representative may question the B-28/W-28 Certificate of Fitness holder as to the required building or site information listed above to verify their knowledge during inspection.

\_\_\_\_\_  
(Printed name of Employer)

\_\_\_\_\_  
(Employer's title)

\_\_\_\_\_  
(Signature of Employer)

*NOTE: The recommendation letter should be on employer's letterhead. If not on employer's letterhead, signature must be notarized.*