



MEMORANDUM

To: Brad Hoylman-Sigal, Manhattan Borough President
Mark Diller, District Manager, Manhattan Community Board 2

From: Corina Leske, Deputy General Counsel & Assistant Commissioner of General Law,
New York City Fire Department

Subject: New York City Fire Museum / Sole Source Concession

Date: **3/6/2026**

In accordance with Section 1-16 of the Concession Rules of the City of New York, The New York City Fire Department (“FDNY”) is seeking Franchise and Concession Review Committee approval to utilize a Different Procedure, pursuant to Section 1-16 of the Concession Rules of the City of New York, to negotiate a significant sole source concession agreement (“Agreement”) with the New York City Fire Museum (hereinafter referred to as “Concessionaire”) for the maintenance, management, operation and upkeep of the Fire Museum, including the firehouse and all collections therein. The Concessionaire will also be expected to complete construction work to stabilize the property and ensure public safety before the reopening of the Fire Museum. The agreement is expected to have a term of ten (10) years, with two (2) optional five (5) year renewals. Upon its re-opening, the Fire Museum will again serve as an institution of learning that spotlights FDNY’s rich culture and history. The Fire Museum displays important documents and artifacts intended to stimulate, educate, and cultivate interest and reverence for the work that FDNY, a premier municipal agency of New York City, performs.

This concession has been determined not to be a major concession as defined in Chapter 7 of the Rules of the City Planning Commission.

If you have any questions or comments, please feel free to contact Corina Leske, Deputy General Counsel & Assistant Commissioner of General Law, New York City Fire Department at Corina.Leske@fdny.nyc.gov or (718) 999-0302.

Thank you.