

RENEWAL AND SECOND AMENDMENT
to the
INTERAGENCY AGREEMENT
between
THE NEW YORK CITY DEPARTMENT OF YOUTH
AND COMMUNITY DEVELOPMENT
and
THE CITY UNIVERSITY OF NEW YORK
on behalf of
JFK, JR. INSTITUTE FOR WORKER EDUCATION
for
THE FAMILY DEVELOPMENT CREDENTIAL PROGRAM
and
THE EMPOWERMENT SKILLS FOR LEADERS CREDENTIAL PROGRAM

THIS RENEWAL AND SECOND AMENDMENT (“Renewal and Second Amendment”), effective July 1, 2026 renews and modifies the Family Development Credential Program and the Empowerment Skills for Leaders Credential Program Agreement (“Agreement”), effective as of July 1, 2023, between the City of New York (the “City”), by and through its Department of Youth and Community Development (“DYCD” or “Agency”), with an office located at 2 Lafayette Street, New York, New York 10007, and The City University of New York (“CUNY”) with offices at 205 East 42nd Street, New York, New York 10017, on behalf of the JFK, Jr. Institute for Worker Education.

WHEREAS, in 1996, the City implemented the Family Development Credential Program (“FDC Program”) a professional development training program that provides family workers employed at organizations that contract with DYCD with the knowledge and competencies they need to prepare for the New York State Family Development Credential Examination; and

WHEREAS, in 1996, the City also endeavored to design, in collaboration with CUNY, the Empowerment Skills for Leaders Credential Program (“ES Program”) to train supervisors and other leaders in City government in the family development principles on which the FDC Program is based; and

WHEREAS, in 2014, DYCD developed separate curricula (“Curricula” or “Curriculum”) for the FDC and ES Programs, including portfolio advisement and development, and received funds to pay tuition costs for selected applicants in the FDC and ES Programs (“Scholarship Students”); and

WHEREAS, CUNY has, since 2014, supplied facilities and resources to deliver the respective Curricula to students enrolled in the FDC and ES Programs and provide other services related to the programs through its continuing education program; and

WHEREAS, DYCD and CUNY entered into the Agreement, for the period of July 1, 2023 through June 30, 2026, to allow CUNY to continue to deliver the Curricula to students and provide other services related to the FDC and ES Programs (“Term”); and

WHEREAS, effective October 1, 2025, DYCD and CUNY amended the Agreement to increase the total amount of the Agreement for the period of October 1, 2025 through June 30, 2026 to account for an increase in the number of students receiving the Curricula; and

WHEREAS, Article I, Section A of the Agreement provides the parties the option to renew the Agreement for up to three (3) additional years upon mutual agreement of the parties; and

WHEREAS, the parties now wish to renew the Agreement for the term July 1, 2026 through June 30, 2029 (the “Renewal Term”) for an amount not to exceed nine hundred twenty-one thousand six hundred dollars (\$921,600.00) for the Renewal Term; and

WHEREAS, the parties further now wish to amend the Agreement by increasing the Student Fees of the Agreement for the Renewal Term.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, Agency and CUNY agree as follows:

1. All terms capitalized and not defined herein shall have the meanings ascribed thereto in the Agreement.
2. Article 1, Term of the Agreement is hereby amended to renew the Agreement by adding the following section at the end thereof:

“C. The Renewal Term shall commence on July 1, 2026 and extend through June 30, 2029. References to the Term throughout the Agreement shall include the Renewal Term unless the context requires otherwise.”

3. Article III, Payment, Section A, FDC Program, subsection 1, subsection a of the Agreement is hereby amended by deleting and replacing the first sentence thereof in its entirety with the following:

“One thousand four hundred fifty dollars (\$1,450.00) during the Term and one thousand seven hundred dollars (\$1,700.00) during the Renewal Term (each a “Student Fee”) for each Scholarship Student who attends a minimum of three (3) classes, invoiced to DYCD

after the respective Scholarship Student attends the three (3) classes, and payable within thirty (30) days of receipt by DYCD.”

4. Article III, Payment, Section B, ES Program, subsection 1, subsection a of the Agreement is hereby amended by deleting and replacing the first sentence thereof in its entirety with the following:

“Five hundred dollars (\$500.00) during the Term and seven hundred dollars (\$700.00) during the Renewal Term (each a “Student Fee”) for each Scholarship Student who attends a minimum of two (2) classes, invoiced to DYCD after the respective Scholarship Student attends the two (2) classes, payable within thirty (30) days of receipt by DYCD.”

5. Article III, Payment, Section C of the Agreement is hereby amended by adding the following language at the end thereof:

“Notwithstanding the foregoing, during the Renewal Term, all payments shall be made in accordance with the ‘Payment Schedule’ set forth in Exhibit A and the Budget, attached hereto and made a part hereof as Exhibit B-1. The total amount for the Renewal Term shall not exceed nine hundred twenty-one thousand six hundred dollars (\$921,600.00), which includes an amount not to exceed three hundred seven thousand two hundred dollars (\$307,200.00) for each of the three (3) City fiscal years included in the Renewal Term, comprised of:

1. City fiscal year 2027 beginning on July 1, 2026 through June 30, 2027.
2. City fiscal year 2028 beginning on July 1, 2027 through June 30, 2028.
3. City fiscal year 2029 beginning on July 1, 2028 through June 30, 2029.”

6. Exhibit A, Scope of Work and Payment Schedule of the Agreement is hereby amended by deleting and replacing the opening clause of Section I, subsection 3, subsection a thereof with the following clause:

- a. “CUNY shall offer at least three (3) sections of the FDC Program, each comprised of fifteen (15) classes over the course of fifteen (15) weeks at the following CUNY campuses (‘FDC Sites’):”

7. Exhibit B-1 – Budget for the Renewal Term, attached hereto, is hereby incorporated into and made part of the Agreement. References to the Budget throughout the Agreement shall refer to Exhibit B-1 for the Renewal Term unless the context requires otherwise.
8. Except as stated herein, all the terms and conditions in the Agreement shall remain in full force and effect and are specifically incorporated by reference herein.

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IN WITNESS WHEREOF, the parties hereto have executed this Renewal and Second Amendment on the dates appearing below their respective signatures.

**NEW YORK CITY
DEPARTMENT OF YOUTH AND
COMMUNITY DEVELOPMENT**

By: 
Name: Cynthia Stallard
Title: General Counsel
September 17, 2026
Date: _____

APPROVED AS TO FORM

Alexa Fritache

The City University of New York
Office of the General Counsel
Date: 8/27/26

THE CITY UNIVERSITY OF NEW YORK

By: 
Name: Derek Davis
Title: General Counsel

Date: August 31, 2026

EXHIBIT B-1

**BUDGET
FOR THE RENEWAL TERM**

EXHIBIT B-1

BUDGET THE FAMILY DEVELOPMENT CREDENTIAL PROGRAM

AND THE EMPOWERMENT SKILLS FOR LEADERS CREDENTIAL PROGRAM FY 27-29 (July 1, 2026 – June 30, 2029)

Budget Items	Annual Budget Amount
CUNY Deliverables	\$66,000
Training Fees	
FDC for Frontline (78 participants @ \$1700)	\$132,600
FDC for Leaders (39 participants@ \$700)	\$27,300
Portfolio Review and Credentialing Exam Fees (UConn)	
FDC Frontline @ \$350 each	\$27,300
FDC for Leaders @ \$300 each	\$11,700
FDC Program Fees (UConn)	\$1,200
Book Fees	
FDC for Frontline Workers	\$5,070
FDC for Leaders	\$2,535
Credit for Prior Learning – Transcript (\$25/transcript)	\$300
Faculty Development Meetings, etc.	\$1,500
Ceremony	\$3,768
Indirect Expenses 10%	\$27,927
Total	\$307,200