

**FOURTH RENEWAL  
-to the-  
INTERAGENCY AGREEMENT**

**-between-**

**THE CITY OF NEW YORK  
DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT**

**-and-**

**THE CITY UNIVERSITY OF NEW YORK**

**For the WORK LEARN AND GROW CAREERREADY PROGRAM**

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**THIS FOURTH RENEWAL**, effective July 1, 2025, renews the Interagency Agreement, effective as of September 1, 2021 (the “Agreement”), between the City of New York (“City”), acting through its Department of Youth and Community Development (“DYCD”), located at 2 Lafayette Street, 14<sup>th</sup> Floor, New York, New York 10007, and the City University of New York (“CUNY”), acting on behalf of Kingsborough Community College (“College”), located at 2001 Oriental Boulevard, Brooklyn, New York 11235 (each a “Party,” and collectively, the “Parties”).

**WHEREAS**, the Parties entered into the Agreement in order to provide college and career exploration programming provided by CUNY instructors to enrolled participants in the DYCD-funded Work, Learn, and Grow Employment Program (“WLG” or “WLGEP”) and enable such participants to earn CUNY academic credit from September 1, 2021 through June 30, 2022 (“First Renewal Term”); and

**WHEREAS**, pursuant to the Agreement, the Parties renewed the agreement for the period of July 1, 2022 through June 30, 2023; and

**WHEREAS**, the Parties amended the Agreement to allow for additional renewal terms, and renewed the Agreement for the period of July 1, 2023 through June 30, 2024 (“Second Renewal Term”);

**WHEREAS**, the Parties renewed the Agreement for the period of July 1, 2024 through June 30, 2025 (“Third Renewal Term”); and

**WHEREAS**, the Parties now wish to renew the Agreement for the period of July 1, 2025 through June 30, 2026 (“Fourth Renewal Term”), during which CUNY shall provide College Now classes and workshops, as set forth in Exhibit A-3 of the Agreement, during the period of September 1, 2025 through April 30, 2026, to seven thousand (7000) participants of DYCD’s WLG program during the 2025-2026 academic year, for which DYCD shall pay CUNY an amount not to exceed one million one hundred sixty-five thousand, eight hundred and three dollars (\$1,165,803.00); and

**NOW, THEREFORE**, the Parties hereto agree to renew the Agreement as follows:

1. All terms capitalized and not defined herein shall have the meanings ascribed thereto in the Agreement.
2. Article I, Term, of the Agreement, is hereby amended by adding the following language to the end thereof:

“The fourth renewal of this Agreement shall be for a period of one (1) year, from July 1, 2025 through June 30, 2026 (“Fourth Renewal Term”).”

3. The first paragraph of Article 3, Compensation & Payment Schedule, of the Agreement is hereby amended to add the following language to the end thereof:

“DYCD shall pay the College, subject to and in accordance with the procedures and restrictions set forth in this Agreement, an aggregate amount not to exceed one million one hundred sixty-five thousand eight hundred and three dollars (**\$1,165,803.00**) for expenses incurred during the period of July 1, 2025 through June 30, 2026. The invoice shall be sent to [DYCDAccountsPayable@dycd.nyc.gov](mailto:DYCDAccountsPayable@dycd.nyc.gov).”

4. The College shall provide Services as set forth in Exhibit A-3, FY26 Scope of Work, to seven thousand (7000) WLG Program participants during the Fourth Renewal Term, and specifically during the period of September 1, 2025 through April 30, 2026. DYCD shall compensate the College for these Services in accordance with Exhibit B-5, FY26 Work Learn and Grow Employment Program Budget, and all other relevant terms of the Agreement.
5. The following Exhibits are attached hereto and made a part of the Agreement:
  - a. Exhibit A-3, FY26 Work Learn Grow Employment Program Scope of Work
  - b. Exhibit B-5, FY26 Work Learn and Grow Employment Program Budget

6. Except as stated herein, all of the terms and conditions in the Agreement remain in full force and effect and are specifically incorporated by reference herein.

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Fourth Renewal

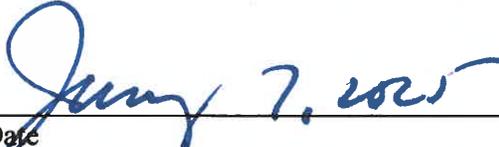
IN WITNESS WHEREOF, the Parties hereto have executed this ~~First Amendment~~ to the Agreement effective as of the day and year first written above.

**THE CITY UNIVERSITY  
OF NEW YORK  
on behalf of  
KINGSSBOROUGH COMMUNITY  
COLLEGE**

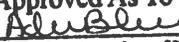
**CITY OF NEW YORK DEPARTMENT  
OF YOUTH AND COMMUNITY  
DEVELOPMENT**

  
\_\_\_\_\_  
Derek Davis  
General Counsel & Sr. VC for Legal Affairs

  
\_\_\_\_\_  
Sarah Friedman  
Acting General Counsel

  
\_\_\_\_\_  
Date

2/17/26  
\_\_\_\_\_  
Date

Approved As To Form  
  
\_\_\_\_\_  
The City University of New York  
Office of the General Counsel  
Date: 1/07/2026

73268849

CUNY DUNS Number

### **EXHIBIT A-3**

## **FY26 WORK LEARN AND GROW EMPLOYMENT PROGRAM SCOPE OF WORK**

- A. During the Fourth Renewal Term of the Agreement, CUNY shall be responsible for providing the following services (“Services”), which may be subsequently modified by mutual written agreement of the Parties:
1. Designation of a CUNY staff member as a direct point of contact for DYCD, whose responsibilities include regular check-ins with DYCD and DOE, as needed and requested by DYCD;
  2. Recruitment and selection of an adequate number of instructors to teach the following courses to WLGEF participants:
    - a. SD 10: Introduction to College Planning
    - b. SD 11: Career and Life Planning
    - c. SD 12: Strategies for College Success
    - d. HE 14: Critical Issues in Personal Health
    - e. EDC 6001: Social Emotional Learning through Puppetry
    - f. EDC 6002: Creating Classroom Success Through Effective Management
    - g. BA 6000: Computer Technology and Graphic Design
    - h. Certified Medical Administrative Assistant Training
    - i. Certified Pharmacy Technician Training
  3. Provision of policies and procedures, guidelines, and professional development sessions to all course instructors, and ensure that each instructor implements and maintains appropriate WLGEF and CUNY policies and procedures specific to the courses being taught, including partnership with WLG Provider staff during classroom instruction, by doing the following:
  4. Provision of curriculum and syllabus to WLGEF Providers, so that WLGEF Providers may plan college and career exploration activities that complement the courses for Participants; and
  5. Working with WLGEF Provider staff to schedule opportunities for Participants to make up assignments for excused absences during the course term;
  6. Provide instructions to WLGEF Providers for enrolling Participants in the CUNY College Now system, including instructions for Participants to apply to the courses and access grades and progress details;
  7. At the conclusion of each course, send the following data for all enrolled Participants to DYCD:
    - a. Participant’s name;
    - b. Participant’s date of birth;
    - c. Name of the course completed; and
    - d. Participant’s grade for the CUNY course.

- B. During the Fourth Renewal Term, DYCD shall be responsible for the following:**
- 1. Designation of a DYCD staff member as a direct point of contact for CUNY, whose responsibilities include regular check-ins with CUNY and DOE representatives, as needed and requested by CUNY and DOE;**
  - 2. Management of WLG Providers' responsibilities, including recruitment and enrollment of Participants for WLGEF, keeping attendance records, and placement of Participants in internships;**
  - 3. Collection of data regarding Participants' grades for each course they are enrolled in; and**
  - 4. Management of payment for Participants for the Program.**

**EXHIBIT B-5**  
**FY26 WORK LEARN AND GROW EMPLOYMENT PROGRAM BUDGET**

<b>College Now KBCC Work Learn Grow - FY26</b>			
<b>Personnel</b>	<b>Annual Salary/ Hourly Rate</b>		<b>Total</b>
<b>Full Time</b>			
College Now DYCD Academic Program Specialist	100%		\$89,777
<i>Full Time and Part Time Staff</i>			\$89,777
<b>Part Time</b>			
Instructors, SD10, SD 11, SD 12, BA 60 Workshop (300) or non-credit workshop	\$112.50		\$500,000
Instructors, HE 14, (8 sections)	\$112.50		\$27,000
Instructors, PSY 11, BA 11, SPE 21 (8 sections)	\$112.50		\$54,000
Instructors, SD10, SD 11 or SD 12 and non-credit workshop (100 instructors X 20 PD hours)	\$67.50		\$125,000
SD10, SD 11 or SD 12 and non-credit workshop Class Observations	\$67.50		\$30,510
SD10, SD 11 or SD 12 and non-credit workshop Class Observations	\$67.50		\$16,200
Continuing Education Course: Graphic Design Beginners - 25 hours			\$8,744
Continuing Education Course: Pharmacy Technician - 70 hours			\$14,218
Campus Coordinator for Continuing Education Courses X225 hours	\$58.00		\$13,050
Campus Program Coordination - Adjunct CLT	\$35.29		\$40,000
College Assistant KBCC - College Assistant	\$19.12		\$25,000
<i>Part Time Salary Subtotal</i>			\$853,722
<b>Total Salary</b>			<b>\$943,499</b>
<b>Fringe Benefits</b>			
Full Time FB @ 51.4%			\$45,786
Part Time FB @ 14.2%			\$132,089
<b>Total Fringe</b>			<b>\$177,875</b>
<b>Total Personnel</b>			<b>\$1,121,374</b>
<b>OTPS</b>			
<b>Item/Description</b>	<b>price/unit</b>	<b>quantity</b>	
College Now DYCD Program Folder/Program Materials	\$10.00	4,000	\$36,429
Mailing and postage	\$5.00	1,500	\$8,000
<b>Total OTPS</b>			<b>\$44,429</b>
<b>Total Direct Cost</b>			<b>\$1,165,803</b>
<b>Total Budget</b>			<b>\$1,165,803</b>