Literacy RFP Pre-Proposal Conference 2pm (Zoom Chat Transcript)
February 6, 2024

13:59:36 From DYCD Procurement to Everyone:

Good afternoon! We will get started in a few and admit everyone into the meeting.

14:40:17 From Ken Small to Everyone:

Will DYCD make interactive maps available so the organizations responding to this RFP can determine if they have sites in a given NTA?

14:40:25 From Helen Fu to Everyone:

Our agency would like to apply for the NTA zones in Sunset Park (Brooklyn), Flushing (Queens), and Chinatown-Two Bridges (Manhattan) under the ESOL/BENL program. Do we submit three separate applications for each NTA zone, or do we submit one proposal? If we're only allowed to submit one proposal, there are some narrative questions that only allows 400 words for a response, which will make it very difficult to describe the three NTA zones within the word count – will DYCD consider expanding the word count in the narrative responses?

14:40:30 From Emily Chiang to Everyone:

Do you have to have literacy MTAC or can you have social studies MTAC to be eligible?

14:40:37 From Aracelis Lucero to Everyone:

Do consultants and subcontractors have to be identified at time of applying?

14:40:43 From Helen Fu to Everyone:

Will DYCD allow providers to hold classes in a nearby satellite location within an NTA zone, or satellites in an adjacent NTA zone(s) or other nearby locations? Not every small nonprofit can accommodate the number of classes some of the zone allocations require. Some accommodation should be made for holding classes in sites that work best for students and that make maximal use of an agency's resources.

14:40:51 From Frances James to Everyone:

https://popfactfinder.planning.nyc.gov/#13.65/40.71214/-73.99052

14:41:02 From Helen Fu to Everyone:

For the ESOL/BENL proof of site control, is there a letter of intent template we should use? Where should we upload the site control document in PASSPort?

14:41:06 From troy Small to Everyone:

For the budget - it is a 3 year breakdown of the full award amount over a 3 year period?

14:41:07 From Erikka James to Everyone:

Confirming that the total funds listed is the total funds allocated per year?

14:41:34 From Mollie Korewa to Everyone:

Will DYCD consider allowing any program site in any zone to apply for an eligible NTA allocation if they can make the case they are serving the residents?

14:41:44 From elaine Caputo Ferrara to Everyone:

Who can do the LD Screening? Agency or individual ?

14:42:10 From Shea Schwartz to Everyone:

Regarding Community Partnerships, if an organization is proposing an ESOL/BENL program, it has to partner with an external ABE/HSE Adult Literacy Program?

14:42:14 From elaine Caputo Ferrara to Everyone:

Can partnerships be made with the NYPL or the like to help with Digital Literacy

14:42:15 From Ken Small to Everyone:

For Adolescent Literacy, can an organization partner with a charter school sanctioned by the New York City Department of Education?

14:42:29 From Rose Nova to Everyone:

Rose Nova

Will HSE instruction in Spanish be allowed in this proposal?

14:42:48 From Rivkah Berman to Everyone:

If the Contractor is in an approved NTA, but they hold classes in sites that are not in the NTA due to the demand for ESL classes in those areas, is that an issue?

14:43:22 From Lawrence Fish to Everyone:

Because of the two week delay in getting into the actual application, would you consider extending the due dat at least another week?

14:43:43 From Ken Small to Everyone:

All three program areas identify jobs required to support program operations. Can certain positions be combined or do all positions have to be separate?

14:43:43 From Rivkah Berman to Everyone:

Do multiple sites in one NTA require separate proposals?

14:43:45 From Paula Sarro, Mery Center to Everyone:

What happens if no organization submits an application in a particular NTA or if none of the applicants in a particular NTA score high enough?

14:43:48 From Shawn Adams to Everyone:

Somehow the fact finder does not open open on my end. Will this presentation be may available via email?

14:44:09 From Yinette Tejada to Everyone:

Can you describe what an "e-portfolio through technology and digital literacy activities" would look like? (ALP)

14:44:34 From Jasmin Sanchez to Everyone:

Q1. If the settlement house currently has the ability to provide mental health services and workforce development, do they include this as a partnership or should the agency look to other cbo's to partner? Q2. Do all of these service options have to be located within a school? Q3. We are looking to apply in the Chinatown/Two Bridges area however, we know that this need is huge across the street which is considered the Lower East Side, would this be based on zip codes?

14:44:37 From Maria Herrera to Everyone:

For ESOL/BENL - is there a minimum number of students DYCD would like to see? Our program currently has about 25 students - is this too small?

14:44:38 From Evthoxia Panos to Everyone:

In the beginning of this meeting, you mentioned that the ABE/HSE Literacy proposal was intended for participants over 25 years old who don't have a High School Diploma but later on when you were talking about the ABE/HSE proposalyou mentioned that participants must be 18 years or older without a High School Diploma. Which is the correct age requirement? 18 or 25? Thank you

14:45:32 From Rose Nova to Everyone:

We offer both ESL and GED programs do we need to have an external provider linkage ?

14:45:50 From Lawrence Fish to Everyone:

Could you send a clear map that you are using, the exact streets are important.

14:46:01 From Yinette Tejada to Everyone:

For ALP: the increase in report card grades would be demonstrated by what criteria? increase by a number of points/letter grade etc?

14:46:17 From Shea Schwartz to Everyone:

Do staff members have to be identified at the time of proposal submission?

14:46:21 From Jeff Lau to Everyone:

Thank you for including Remote Class options - would the city allow us to change the percentage of online/in-person as needs change post award or will we be locked into the percentage submitted in the RFP for all future classes?

14:46:24 From Ken Small to Everyone:

The ABE/HSE list of Attachment 5 appears to have an inconsistency. The list on the ABE/HSE page with maps appears to be different from the list of ABE/HSE allocations by NTA.

14:47:20 From Ken Small to Everyone:

If an organization is a multi-service organization, can it have partnership agreements with other programs within the organization?

14:47:41 From Emily Chiang to Everyone:

Do all of the same 25 students have to attend the 5 program hours? Or can it be a different 25 students for the 5 program hours ?

14:49:12 From Ken Small to Everyone:

Are organizations permitted to offer programming in summer months?

14:49:36 From Kylie Oulahan to Everyone:

You stated that 60% of instructional time can take place remotely. Does this apply to all service types (i.e. ABE, ESOL/BENL)?

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14:51:22 From Jeff Lau to Everyone:

During the presentation, we heard we could propose multiple sites in the same application - just asking for clarification from Astrid's reply, will we need to an application per NTA or can we apply for multiple NTAs in a single application?

14:51:36 From Cynthia Andreozzi to Everyone:

For the ESOL/BENL track am I understanding correctly that classes are to be a minimum of 72 Instructional Hours long? Additionally, there is an expectation that 50% of students attend at least 72 hours? Therefore are we to extrapolate that 50% of students should have perfect attendance?

14:51:39 From Penni Bunyaviroch to Everyone:

Would it be possible to provide an ESOL program at a NYC public school? If so, would the proposer be required to submit a School Partnership Agreement form? (The form appears applicable only to Adolescent Literacy proposals.)

14:52:17 From Penni Bunyaviroch to Everyone:

Can you please clarify the statement that "a portion of participants will be subject to income eligibility requirements set by the federal CSBG policy?" What percentage of participants must demonstrate income eligibility?

14:53:08 From Shea Schwartz to Everyone:

Regarding partnerships, must it be specifically a Community College or can it be any college or university?

14:54:41 From Shea Schwartz to Everyone:

Is there a listing of Workforce Development Programs somewhere, and ABE/HSE Adult Literacy Programs?

14:55:42 From Frances James to Everyone:

Replying to "Somehow the fact fin…"

https://popfactfinder.planning.nyc.gov/#13.65/40.71214/-73.99052

14:56:06 From Emily Chiang to Everyone:

How many organizations will be selected for each of the 3 programs?

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14:56:45 From Frances James to Everyone:

Replying to "Could you send a cle..."

https://popfactfinder.planning.nyc.gov/#13.65/40.71214/-73.99052

14:57:00 From Jeff Lau to Everyone:

When applying for this RFP, are we expected to provide the entire number of slots in the NTA or can we apply for a portion of the slots within an NTA?

14:57:19 From Frances James to Everyone:

Replying to "Could you send a cle..."

You can use this link to search NTA boundaries

15:05:44 From Rivkah Berman to Everyone:

Please reconsider the NTA model. The model is concerning as it took into account the 2020 census data, and not the more recent immigration trends (which is constantly evolving.) I am concerned about all of our students that are currently being served in high immigrant areas, but not in approved NTAs.

15:06:40 From Rivkah Berman to Everyone:

Will these questions and answers be included in an addendum?

15:08:19 From Emily Chiang to Everyone:

Replying to "Do all of the same 2..."

How many slots for each NTA will be selected for the adolescents program?

15:17:30 From Evelyn Herrera to Everyone:

Replying to "Do all of the same 2..."

Can one MWBE be a subcontractor/consultant for various non-profit organizations?

15:17:49 From Aracelis Lucero to Everyone:

Will this recording be shared?

15:18:23 From Hilda V Cortes to Everyone:

the proposal stated Q1 16 weeks and Q2 and Q3 12 weeks could this be explained?

15:20:01 From Sierra Stoneman-Bell to Everyone:

Will there be multiple awards in some designated NTAs? (since there are 58 awards for 41 NTAs) Can organizations apply for a portion of the slots/funding in an NTA? Thank you.

15:23:28 From Penni Bunyaviroch to Everyone:

As a follow-up to the question on income eligibility, for ESOL/BENL and ABE proposals, can you offer a sense of approximately what proportion of funding will be CSBG-funded? This will be helpful to have a sense of how many participants will be expected to meet income eligibility requirements.

15:23:48 From Min Li to Everyone:

Can you share today's slides with us?

15:24:11 From Kylie Oulahan to Everyone:

I heard you just state that there would only be one award per NTA, is that accurate? (Just making sure I heard you correctly)

15:24:12 From Imani Everett to Everyone:

I'm a bit confused about the NTA requirement. Are all NYC neighborhoods not applicable for program sites? Or in other words, are there specific neighborhoods in NYC that the program must take place in?

15:24:33 From Hilda V Cortes to Everyone:

Q= Quarter

15:26:57 From Kylie Oulahan to Everyone:

Replying to "I heard you just sta..."

Nevermind I heard your comment just now re: forthcoming addendum. Thank you

15:27:06 From Astrid Spota to Everyone:

Reacted to "Nevermind I heard yo..." with ❤️

15:28:43 From Jeff Lau to Everyone:

Could you cite the part of the charter or racial equity commission (?) that is requiring this NTA structure?

15:28:50 From Jeri Mendelsohn to Everyone:

The RFP says that 58 ESOL/BENL awards. There are 41 NTAs. Please explain

15:28:58 From Sierra Stoneman-Bell to Everyone:

RFP says 24 ABE/HSE awards, but there are only 20 NTAs identified. So will there only be 20 ABE/HSE awards? and only 41 ESOL/BENL awards? Thanks.

15:29:32 From Rivkah Berman to Everyone:

When can we expect the NTA addendum?

15:30:16 From Hilda V Cortes to Everyone:

What Assessment will be acceptable Best Plus 2.0 or 3.0? TABE 11/12 or TABE 13/14?

15:30:17 From Rivkah Berman to Everyone:

Please consider another extension as per the request made earlier.

15:30:34 From Jasmin Sanchez to Everyone:

if proposing multiple sites, how should it be listed in our proposal? separate budget, separate models based on school partnerships etc

15:31:37 From Jeff Lau to Everyone:

Many orgs were locked out for 2 weeks - would you consider another extension?

15:32:43 From Hilda V Cortes to Everyone:

so we can base our budget on current publications not with anticipation of the new potential publications, correct?

15:33:08 From Hilda V Cortes to Everyone:

for assessments

15:33:39 From Shea Schwartz to Everyone:

If DYCD sponsored ABE/HSE programs will expire in June, we can't use them as partnerships. Is this correct? If so,where can we find these programs to partner with?

15:33:41 From Evthoxia Panos to Everyone:

Will we be able to use Best Plus 3.0 because we will be mandated to purchase the new version of 3.0 for our state funded program effective July 1, 2024

15:35:29 From Maria Herrera to Everyone:

Thank you!!

15:35:33 From Ken Small to Everyone:

Thank you! Very helpful!

15:35:37 From Hilda V Cortes to Everyone:

thank you

15:35:38 From Kathleen Almanzar to Everyone:

Reacted to "Thank you!!" with 👍

15:35:40 From Marcos Maldonado to Everyone:

Thank you!

15:35:42 From Jasmin Sanchez to Everyone:

this was very informative thank you

15:35:46 From Shaquanna Cody-McGrew to Everyone:

Thank you

15:35:46 From Evelyn Herrera to Everyone:

Thank you!

15:35:47 From Ken Small to Everyone:

Happy reading!

15:35:51 From Astrid Spota to Everyone:

Reacted to "Happy reading!" with 😂

15:35:54 From elaine Caputo Ferrara to Everyone:

Thank you

15:35:55 From Marie Edwards to Everyone:

very helpful. Thank you!

15:35:58 From tara muhammad to Everyone:

Keep working hard for NYC!

15:35:58 From Frances James to Everyone:

Reacted to "Happy reading!" with 😂

15:35:58 From Kristin Crawford to Everyone:

Thanks!

15:35:59 From NATALIE CAPERS CBEDC/BHC to Everyone:

Thank you!

15:36:04 From Rivkah Berman to Everyone:

Thank you

15:36:10 From Devon Cahill, LaGuardia Community College to Everyone:

thank you

15:36:22 From raizel rusanov to Everyone:

thank you