

# LADDERS FOR LEADERS FREQUENTLY ASKED QUESTIONS



## What is 'NYC Ladders for Leaders'?

Ladders for Leaders is a nationally recognized program that offers high school and college students the opportunity to participate in paid professional summer internships with leading corporations, nonprofit organizations, and government agencies in New York City.

## What are the eligibility requirements?

To apply for Ladders for Leaders, you must be:

- High school or college student between the ages of 16-21
- Minimum 3.0 GPA
- Prior work experience, either paid or volunteer
- NYC resident
- Legally able to work in the United States

## How much will I get paid? Do I have to pay to participate?

All interns will be paid at least \$15 an hour. Your hourly wage *may* be higher depending on your employer.

You will **not** have to pay a fee to apply for or participate in Ladders for Leaders. The only costs you will be responsible for will be your own transportation and meals.

## What is the time commitment for the program?

Internships will take place over 6 weeks. You will work 25 to 40 hours per week depending on the needs of your individual employer. You will also be required to partake in up to 30 hours of pre-employment workshops and trainings at the discretion of your Ladders Community Partner.

### SYEP 2023 Timeline



\*start/end dates may vary depending on placement

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## What does the application process look like?

There are **three** phases to the Ladders for Leaders application process:

- Initial application submission and selection
- Pre-employment workshops and mock interviews
- Interviews with potential employers

Participants selected into the program must complete each of the three phases. Failure to complete or attend mandatory program events will result in dismissal from the program.

## How do I fill out the application? How do I know if I've been selected?

Fill out the application online at <https://application.nycsyep.com> and submit it to the Community Partner of your choice. Applicants can apply to **any** of the Ladders partners regardless of their borough of residence.

As part of the application, you must submit:

- Your responses to the essay questions.
- A copy of your academic transcript
- Your resume (This should include any previous jobs, internships, leadership roles, volunteer activities, and extracurricular involvements)

You will receive a receipt for your submitted application. You may only apply **once**. Selected applicants will be notified via email.

## What does the "pre-employment" period look like? Do I have to participate?

The pre-employment program may take place at any time before the start of the internship. Depending on prior work experience, participants may be required to attend up to 30 hours of unpaid workshops. This will be at the discretion of your Ladders Community Partner. The workshops provide participants with opportunities to explore career interests and help them understand training requirements for different roles.

You **must** attend all pre-employment events in order to be referred to a company for an interview.

## Can I choose which employer(s) I want to interview with?

During the pre-employment training, your supervisor will have the opportunity to learn more about your career interests and goals. They will use this information in deciding which company they forward your resume to or which employer you interview with. They will also consider the career options you selected in the Ladders application in determining an appropriate internship site for you.