



January 23, 2019

ADDENDUM 3

**Horizon Program Request for Proposals (RFP)
EPIN: 26019I0002**

Dear Prospective Proposer,

Pursuant to Sections 3-02(i) and 3-16(o)(2) of the Procurement Policy Board (PPB) rules, the Department of Youth and Community Development (DYCD) is issuing **Addendum 3** to the Horizon Program Request for Proposals (RFP).

ADDENDUM ITEMS

1. **Page 2 of the RFP, Basic Information, Proposal Due Date:** DYCD has extended the deadline for the proposal due date. The **new** proposal due date is
 - **February 4, 2019 at 2:00 p.m.**
2. **Page 2 of the RFP, Basic Information, Subcontracting:** This section is deleted and replaced with the following:

Subcontracting and Consulting	<ul style="list-style-type: none"> • The total value of all subcontracts <i>and consultants</i> must equal at least 35 percent but less than 50 percent of the annual budget. • Subcontractors <i>and consultants</i> must be identified in the proposal. • Expectations set out in the RFP that apply to the contractor apply equally to any subcontractor <i>and consultant</i>. • Subcontractors may be for-profit or nonprofit organizations. • All subcontractors must be reported using the Payee Information Portal (PIP) at www.nyc.gov/pip • All subcontracts and consulting agreements valued over \$20,000 are subject to DYCD approval before any expenses are incurred or any payments are made to them by the prime contractor. • Subcontractors must be prequalified in HHS Accelerator. • The contractor is encouraged to utilize business and individual proprietors listed on the NYC Online Directory of Certified MWBE Businesses, available at www.nyc.gov/sbs, as sources for its purchases of goods, supplies, services and equipment using funds obtained through the Agreement. The contractor is also encouraged to utilize businesses and individual proprietors owned/operated by people with disabilities as sources for its purchases of goods, supplies, services and equipment using funds obtained through this agreement.
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