



New York City Department of Health and Mental Hygiene (DOHMH)
Child Window Fall Reporting Form

To report a window fall incident, call **646-632-6023** M-F 9AM-5PM. Outside of normal business hours, call 311.
 Window falls must be reported to DOHMH **within 24hrs of the incident.**

After calling to report the incident, fax this completed form to: **347-396-8926 Attn: WindowFall**
OR Send by encrypted email to: windowfallprevention@health.nyc.gov
 For more information, go to **nyc.gov/health** and search for **window guards.**

Individual Reporting Fall Incident		
Name of Individual Reporting Fall Incident (First, Last)	Phone Number of Individual Reporting Fall	Police Precinct of Fall Incident

Fall Incident and Hospital Information		
Fall Incident Address (include floor, apt., room, suite, site of fall)	Fall Incident City	Fall Incident Zip Code
Extent of Injury to child involved in fall incident	Fall Incident Type of Building <input type="checkbox"/> 1 or 2 Family Home <input type="checkbox"/> NYCHA Building <input type="checkbox"/> Multiple Dwelling (3+ Units) <input type="checkbox"/> Other _____	Date of Fall (MM/DD/YYYY) _____ / _____ / _____ Time of Fall _____ : _____ <input type="checkbox"/> AM <input type="checkbox"/> PM
Hospital Name and Address	Name of Physician in Charge	Hospital Liaison Fax Number
Hospital Liaison Name	Hospital Liaison Email Address	Hospital Liaison Phone Number

Information of the Child (under 16 years of age) Involved in the Fall Incident			
Child First Name	Child Last Name	Child Middle Name	
Child Age	Child Date of Birth (MM/DD/YYYY) _____ / _____ / _____	Child Gender	Preferred Language of Parent/Guardian
Primary Street Address of Child		Primary City of Child	Primary Zip Code of Child
Parent/Guardian First Name	Parent/Guardian Last Name	Parent/Guardian Middle Name	Parent/Guardian Phone Number

Description of Child's Activities and Witness at Time of the Fall (Please attach additional pages if needed)

DOHMH Use Only	
Date Received:	Received By (Sign & Date): _____ / _____ / _____