

eVital Enrollment

Q. How can I sign up for eVital?

A. Each facility has an eVital facility administrator who can enroll you into the system. If you are not sure who your facility administrator is, contact the Constituent Services Unit at 646-632-6705.

Q. How long will the eVital enrollment process take?

A. The eVital enrollment process takes about 15 minutes for administrators and certifiers. It will take less time for data entry personnel.

Q. Who will take my facial recognition pictures after I create my eVital account?

A. Your facility administrator or one of their deputies will take facial recognition photos.

Q. Do I need to create multiple eVital accounts if I work at more than one facility?

A. No. Medical professionals and funeral directors need only one eVital account to perform certifications for all of their associated facilities.

Q. What is a migration key?

A. A migration key is a string of characters entered during the enrollment process to merge your current EVERS profiles into your new eVital account. Migration keys are generated by facility administrators or their deputies.

Q. What if I do not receive my migration key?

A. A migration key may take up to 20 minutes to arrive in a user's email inbox. If a user does not receive their migration key within that time, a facility administrator must sign into eVital and regenerate the migration key from the user's profile. Please make sure the administrator sends the migration key to the correct email address.