

Automatic External Defibrillator (AED) Safety Plan Addendum

Camps are required to provide an automated external defibrillator (AED) or describe reasonable access to an AED at the camp. Additionally, each camp is required to have one or more staff with an acceptable certificate of training in the operation of an AED and have an implementation plan. Keep this completed addendum on site with your camp safety plan.

Implementation Plan

Develop a cardiac emergency response plan that addresses the following. The American Heart Association has resources and templates for developing a cardiac emergency response plan available at <https://cpr.heart.org/en/training-programs/cardiac-emergency-response-plan-cerp>.

- How will emergency medical services, e.g., 911, be contacted during an emergency?
- How will CPR-trained staff will be summoned in an emergency?
- How will AED be accessed in an emergency?

If the camp uses an AED that is provided by the facility or location where the camp operates, it is recommended to check with the facility for protocols for the use of their AED during cardiac emergencies and tailor a plan to their camp.

AED Location and Access

Camps are required to have or describe reasonable access to at least one AED at the location the camp is operated.

1. Indicate how an AED is provided and accessible to the camp:

- ☐ Provided by camp
- ☐ Provided by the facility or location where the camp is held. An AED is accessible to the camp staff at all times the camp is in operation.

2. Specify the locations of AED(s) at the camp or at the facility or location where the camp can access the AED.

3. Describe how to access an AED provided by the camp or the facility/location:

Staff Trained in AED Use

Camps must have one or more staff who have an acceptable certificate of training in the operation and use of an automated external defibrillator (AED). Camps may wish to certify multiple people to help ensure someone is always available in an emergency. Acceptable AED training/certification courses are the CPR certifications specifying AED training listed on the New York State Department of Health's fact sheet at <https://www.health.ny.gov/environmental/outdoors/camps/docs/cpr.pdf>

4. Describe the procedure used to alert the AED-certified staff in an emergency:

Response Protocols and Equipment Checklist

If "Provided by camp" was selected in #1 above, complete items 5 and 6.

5. Protocols for AED use during cardiac emergencies at the camp were developed with the Emergency Health Care Provider (EHCP). Check box to attest: ☐
6. An equipment checklist has been established, including any AED maintenance, inspections and testing specified by the manufacturer. Check box to attest: ☐