



NOTICE OF SOLICITATION

INVITATION FOR BIDS (IFB) ISSUED THROUGH THE PASSPort SYSTEM

PREVENTIVE MAINTENANCE, TESTING, MODERNIZATIONS, AND REPAIR SERVICES FOR ELEVATORS AND WHEELCHAIR LIFTS

PIN: 23BS000200R0X00

EPIN: 81622B0009

The New York City (“City”) Department of Health and Mental Hygiene (“Department” or “DOHMH”) seeks a qualified contractor to perform preventive maintenance, modernizations, and repair of elevators and wheelchair lifts in DOHMH owned or operated buildings throughout the five boroughs of the City of New York. The purpose of this contract is to ensure that the elevator and wheelchair lift systems provide safe, efficient, and reliable service to the occupants of the DOHMH buildings.

The contract term is anticipated to be for five (5) years from October 1, 2022, to September 30, 2027, with no renewal options.

There will be a pre-bid conference at 11:30 A.M. EST, on July 20, 2022, via teleconference. Attendance by bidders is optional, but strongly recommended. Please RSVP for the pre-bid conference by 2:00 P.M. EST, on July 19, 2022, by emailing the name, title, affiliation, M/WBE status, and email address of each attendee to Bids@health.nyc.gov. Please state “ELEVATORS ATTENDEE” in the subject line. Bidders who submit an RSVP will be provided an invitation via email to attend the pre-bid conference.

All questions must be submitted in writing to the Authorized Agency Contact person at Bids@health.nyc.gov. Questions submitted by July 14, 2022, will be addressed at the pre-bid conference. Answers to all questions received by the question deadline of July 25, 2022, will be provided in an addendum released through PASSPort.

The IFB can be accessed through the [PASSPort Public Portal](#). If you do not have a PASSPort account, you must create one by visiting nyc.gov/passport in order to respond to the IFB. If you require assistance with creating a PASSPort account or responding to the IFB, please submit an inquiry to the [MOCS Service Desk](#).

Bids are due on August 12, 2022, at 3:00 p.m. EST.