

## EXHIBIT B

### SECURITY REQUIREMENTS FOR MEDIA REPRESENTATIVE VISITORS ON RIKERS ISLAND AND BOROUGH FACILITIES

All media representative visitors (“Visitors”) must comply with all security and traffic regulations instituted by the Department of Correction.

#### A. IDENTIFICATION

1. All Visitors must provide valid government-issued identification that contains a photograph and a signature.
2. These ID cards are typically exchanged at a facility for an institutional pass when the Visitor enters the facility. The institutional passes must be prominently displayed and secured while the wearer is at a DOC facility. Additionally, identification must be produced upon demand of Department of Correction personnel assigned to various checkpoints, as well as security patrols.
3. The loss of any ID card or institutional pass must be reported immediately to the nearest officer on duty.
4. Upon entering a Department of Correction facility, all Visitors must sign the visitors’ logbook and enter all the required information.

#### B. VISITORS’ VEHICLES

1. Drivers of vehicles intending to drive to Rikers Island are directed to report to the security control point in the visitors’ parking lot right before the Riker’s Island Bridge on the Queens side. The driver will be required to produce the following current and valid documents to the officer:
  - i. A drivers license;
  - ii. The vehicle’s registration; and
  - iii. Vehicle Insurance Card.

Additionally, all occupants of the vehicle will be required to produce their government issued identification with photo (i.e., Driver’s license) to the officer upon arrival.

Upon producing the above noted documents to the officer’s satisfaction, the officer will issue the driver a vehicle access pass and allow the driver and the occupants of the vehicle access to Rikers Island.

2. The vehicle access pass must be prominently displayed in the windshield inside the vehicle at all times.

3. Vehicles must be secured when not occupied. The vehicle must be turned off and the ignition key must be removed. Additionally, all windows must be closed and doors and trunks locked.
4. Vehicles are not permitted to be left at DOC facilities or on DOC Property at the conclusion of each workday.
5. Vehicle access passes and any issued DOC identification cards/tags must be turned in upon leaving Rikers Island.
6. All vehicles are subject to a search at any time while on Rikers Island or on the grounds of any DOC facility. Vehicles will also be searched prior to departing Rikers Island and borough facilities. Searches will include a visual inspection of the vehicle's trunk, passenger and/or cargo compartment and the undercarriage. Searches may also involve the use of DOC's Canine Unit.
7. All occupants of the vehicle will be required to produce a form of government issued identification with photo upon departure of Rikers Island or any DOC Facility

### **C. TRAFFIC REGULATIONS**

1. Drivers shall obey all posted traffic regulations and speed restrictions.
2. Passing vehicles on the Rikers Island Bridge is strictly prohibited.
3. Drivers must yield to all emergency vehicles.

### **D. SECURITY PROCEDURES AND ISSUES**

1. Visitors must be escorted by DOC staff at all times. There is no walking permitted on Rikers Island, outside of a facility, except for ingress/egress to the Visitors' vehicle. Visitors visiting other facilities within Rikers Island must drive to other facilities and must follow DOC vehicle escorts.
2. Visitors are forbidden to take or bring into a DOC facility any articles for an inmate.
3. Visitors shall not give anything to inmates.
4. Visitors shall not possess on their person any contraband as described in Section F.
5. Visitors' food or lunch packages are subject to inspection by DOC custodial personnel.
- 6.a. Arrest and prosecution will follow violations of Sections 205.00, 205.20 and 205.25 of the New York State Penal Law.

- b. Contraband is described as any article, the presence of which, within the jail facility may jeopardize safety, security and good order, or impair the moral and physical welfare of inmates or Visitors, or which is prohibited by applicable rules and regulations.
  - c. Items that are considered contraband include but are not limited to: unauthorized clothing, unattended tools, loose or unattended vehicle keys, knives, razors, scalpels and items to be considered as such, spices, alcoholic beverages, tobacco and tobacco related products, marijuana (see Section F), unauthorized packages and carrying cases, as well as unsafe conditions of articles which in the opinion of the facility Warden would affect the security of the facility.
8. Visitors shall be allowed to bring cameras (digital or film), video recorders and tape or digital recording devices as per the Media Access Policy and approval by the OPI. Visitors are not allowed to bring in equipment or devices used to transmit and/or receive telephonic, electronic, digital, cellular or radio communication. Examples include but are not limited to: cellular or digital phones, any type of pager, two-way radio, or text messaging or modem devices.
  9. Any violation of the polices and procedures described herein or of any law, Departmental rule, regulation, policy or procedure may result in criminal prosecution (when applicable) and/or the violating individual being banned from future access to Rikers Island or any Departmental facility.

#### **E. CONDUCT OF VISITORS**

Rikers Island and all DOC facilities are secure facilities. Any person visiting within secure areas shall exercise extreme caution at all times. Visitors must comply with the following security regulations:

- a. Personal identification must be produced on demand by the DOC personnel assigned to checkpoints and security patrols.
- b. Visitors shall not bring alcoholic beverages (beer, wine or liquor) on the premises at any time. Nor shall Visitors bring illegal drugs or non-prescription medicine.
- c. Visitors shall be appropriately attired and will not be permitted access if they are wearing any of the following:
  - Hooded garments
  - Hats and head coverings (excluding religious head coverings)
  - Clothing identifying a specific gang by name or logo or that makes explicit references to obscene language, drugs, sex, or violence
  - Swimming attire
  - See-through garments
  - Uniforms
  - Conspicuous or large pieces of jewelry

- Tops, including dresses, which expose the chest, stomach or back
- Shorts, skirts or dresses the hem of which is more than three inches above the knee, or any item containing holes or rips more than three inches above the knee
- Spandex leggings unless covered by tops, shorts, skirts or dresses the hem of which is no more than three inches above the knee

## **F. SMOKING PROHIBITION**

1. The Department of Correction maintains a smoke-free environment in accordance with Local Law 47 of 2002, the Smoke Free Air Act which prohibits smoking in public places and workplaces. The following restrictions and procedures apply to all Visitors.
  - a. The use of tobacco related products or marijuana within any Department facility is prohibited.
  - b. This prohibition applies to all persons, including staff, inmates, and visitors.
  - c. In addition to the smoking restrictions, Visitors are prohibited from introducing any type of tobacco products, marijuana or lighting agents into any department facility, including the entire area of Rikers Island.

For the purpose of this document, tobacco products include but are not limited to cigarettes, cigars, pipes, loose tobacco and rolling paper. Lighting agents include cigarette lighters and matches.

2.
  - a. Inmates are prohibited from smoking and possessing marijuana or any form of tobacco products.
  - b. Any Visitor providing an inmate tobacco related products or marijuana shall be deemed as promoting prison contraband and shall be subject to arrest.