CITY OF NEW YORK
NEW YORK CITY DEPARTMENT FOR THE AGING

CITYWIDE VACANCY NOTICE

Civil Service Title: _____City Research Scientist III_____   Salary: $98,159* - (Non-City minimum)
                                                                      $112,883**- (City minimum)

Title Code: _____21744_____   Number of Positions: _____1_____

Office Title _____Senior Research Associate_____   Work Location: _____2 Lafayette Street, NYC_____

Division/Work Unit: Bureau of Planning & Strategic Initiatives/Program Evaluation & Research

Additional Information:

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.

As a prospective employee of the City of New York, you may be eligible for federal loan forgiveness programs and state repayment assistance programs.

Job Description:

With an overarching mission to eliminate ageism and ensure the dignity and quality of life of approximately 1.8 million older New Yorkers, the NYC Department for the Aging is deeply committed to helping older adults age in their homes and creating a community-care approach that reflects a model age-inclusive city.

Within the Research & Development arm, the Research & Program Evaluation unit is composed of experts in research and evaluation design and analytics. Team members conduct program evaluations, needs assessments, and secondary data analysis, as well as work with other consulting, academic, and institutional research groups.

Research & Program Evaluation seeks a motivated, organized and detail-oriented individual with excellent analytic and quantitative skills to serve as a Senior Research & Data Analyst. As a member of this unit, they will actively work with program staff, senior staff, and external partners to effectively collect and analyze data to review impact and outcomes of NYC Aging services. This position requires someone who is comfortable working in a dynamic and fast-paced environment. The Senior Research & Data Analyst's responsibilities include, but are not limited to:

- Participate and assist in developing research and evaluation studies undertaken by the Agency as well as identifying methods for data collection and analysis, either directly or through the supervision of others.

- Design study methodology and sampling plans for research and evaluation studies undertaken by the Department.

- Conduct spatial analysis using GIS systems, such as ARCGIS, for use in program development and in the development of RFPs.

- Analyze data, including demographic data, from and/or using various data systems such as Census data, Excel, SQL, SPSS, R, or other softwares.

- Use demographic related techniques in analysis of all census related data, as well as in analytic and research studies.

- Participate in work groups within NYC Aging and other city agencies to improve or expand data collection and/or analysis.

- Assists in coordinating the research efforts of the agency with research projects in other agencies or institutions.

- Assist in the creation of reports and tailoring the narrative to various audiences such as the general public, oversight agencies, and academic journals.

*Non-City rate (Non-City candidates & candidates with less than 2 years of City Service)
**City incumbent rate (Candidates with 2 or more active years of City Service

Minimum Qualifications:

1. A doctorate degree from an accredited college or university with specialization in an appropriate field of physical, biological, environmental or social science and one year of full-time experience in a responsible supervisory, administrative or research capacity in the appropriate field of specialization; or

2. A master's degree from an accredited college or university with specialization in an appropriate field of physical, biological, environmental or social science and three years of responsible full-time research experience in the appropriate field of specialization; or

3. Education and/or experience which is equivalent to "1" or "2" above. However, all candidates must have at least a master's degree in an appropriate field of specialization and at least two years of experience described in "2" above. Two years as a City Research Scientist Level I can be substituted for the experience required in "1" and "2" above.

Preferred Skills:

- Candidate must have advanced knowledge in spatial analysis and GIS systems, such as ARCGIS.

- Candidates should have advanced knowledge of statistical analysis through R, SPSS, Power BI, Python and/or Excel.

- High level statistical techniques along with the ability to interpret statistical results a plus.

- Additional experience with SQL, Tableau and/or Salesforce is preferred.

- Excellent writing and communication skills is preferred.

- Understanding and experience with program development and research preferred.

- Knowledge and/or experience in social services, community relations, public administration, or management a plus.

NOTE: NEW YORK CITY RESIDENCY IS REQUIRED WITHIN 90 DAYS OF APPOINTMENT.

<u>TO APPLY</u>
Please be sure to submit a resume & cover letter when applying.
All current City Employees may apply by going to Employee Self Service (ESS) http://cityshare.nycnet/ess
Click on Recruiting Activities/Careers and Search for Job ID #749618
All other applicants, please go to www.nyc.gov/careers/search and search for Job ID #749618
Please do not email, mail or fax your resume to NYC Aging directly.

Posting Date:	**November 10, 2025**	Post Until:	**Filled**	JVN No.	**125-26-13 CW**