

Public Design Commission of the City of New York

Application Form

	CERTIFICATE FILE EXHIBIT
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Do not write above this line.

The Public Design Commission reviews permanent (defined as one year or more) structures, both public and private, as well as works of art that are proposed on or over City-owned property, including property that is leased by the City to another entity.

All projects must be listed on the transmittal of the appropriate agency(ies), and all submission materials must be submitted on the deadline and include a Landmarks Preservation Commission advisory report, if applicable. Incomplete and/or late submissions will not be calendared. Each type of proposal has specific submission requirements. Additional information may be requested. Submission Guidelines and a Calendar of Meetings, including Submission Deadlines, are available at www.nyc.gov/designcommission.

Select the submission category that best describes your project:

- ☐ Artwork Installation
- ☐ Artwork Relocation or Conservation
- ☐ Built Environment
- ☐ Limited Scope
- ☐ Signage

Project title (including location/full street address):

Please attach a brief statement that describes the project scope (see Submission Checklist).

City Council District(s) #:

Community Board District(s) #:

Date(s) of Community Board review(s):

Please include documentation of Community Board(s) engagement with the submission package.

Estimated Project Cost:

Select the Design Commission level of review requested:

- | | |
|---|--|
| <input type="checkbox"/> Courtesy | <input type="checkbox"/> Amended Preliminary (artwork) |
| <input type="checkbox"/> Conceptual | <input type="checkbox"/> Preliminary & Final |
| <input type="checkbox"/> Amended Conceptual | <input type="checkbox"/> Final |
| <input type="checkbox"/> Preliminary | <input type="checkbox"/> Amended Final |

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Percent for Art (indicate whether this project has an associated Percent for Art component):

Please note that for all Built Environment projects (including structures, parks, open spaces, and streetscapes), the Percent for Art component should be submitted for conceptual review when the capital project is submitted for preliminary review.

- ☐ Yes
- ☐ No
- ☐ N/A (the primary application is a Percent for Art project)

Signatures:

Only handwritten or verified digital signatures are accepted. If two or more agencies share jurisdiction, each agency should submit a separate application including signatures from each agency's representatives.

Architect, Landscape Architect, Artist, Engineer, Designer Or Conservator:

Name
Firm
Address
City, State, Zip Code
Telephone, Email

Owner of Private Structure or Designated Representative, If Applicable:

Signature
Name
Date
Address
City, State, Zip Code
Telephone, Email

Commissioner or Designated Representative of City Agency With Jurisdiction Over Property:

Signature
Name
Date
Title
Agency