

A decorative graphic on the left side of the page, consisting of a network of white lines and circles on a blue background, resembling a circuit board or a neural network structure. The lines are vertical and horizontal, with some branching out to small circles.

DEP MSGP FILE UPLOADER INSTRUCTIONS

DEP MSGP FILE UPLOADER

You can access the MSGP File Uploader at: nyc.gov/dep/msgp-uploader

MSGP File Uploader

If your industrial or commercial facility is part of the Multi-Sector General Permit (MSGP) Program in New York City, please use this form to upload all pertaining documents to DEP. For more information, please visit [Industrial/Commercial Stormwater Sources](#).

Permit # *

Notes or Additional Information

Add Files

DEP MSGP FILE UPLOADER

Step 1: Prepare to Add Files

- First Enter your Permit # (mandatory)
- You can write in notes or additional information (optional)
- Then click anywhere on the page
- After clicking on the page, the system will automatically match your facility permit number to its registered address
- Then click “Add Files”

Department of Environmental Protection Search all NYC.gov websites 311 NYC

MSGP File Uploader

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Permit # *
NYR35346354

Notes or Additional Information
Facility has been inspected.

Department of Environmental Protection Search all NYC.gov websites 311 NYC

MSGP File Uploader

Berlin Industrial Company located on 88 Fabian avenue in the borough of Queens

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Permit # *
NYR35346354

Notes or Additional Information
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Add Files

Add Files

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Step 2: Prepare to Upload Documents

After completing Step 1, new options will appear:

- Click “**Upload File(s)**”
- A new pop up window will appear



You can attach up to 10 files at a time. ✕

Document Category *

Attach a file *

Department of Environmental Protection Search all NYC.gov websites 311 NYC

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Permit # *

Notes - Additional Information

You can upload multiple files. When you are finished uploading, please click "Submit" to send your files to DEP.

Name ↑	Document Category
There are no records to display.	

DEP MSGP FILE UPLOADER

Step 3: Upload Files

In the new pop up window:

- Select a Document Category from drop down list.
- Then click **“Browse”** & locate the file
- Then click **“Upload”**

You can attach up to 10 files at a time. ✕

Document Category *

Annual Certification Report (ACR) ⌵

- Annual Certification Report (ACR)
- Notice of Violation (if applicable)
- Discharge Monitoring Reports (DMR)
- Notice of Intent (NOI)
- Acknowledgment Letter
- Certificate of No Exposure
- Notice of Termination
- Other

Attach a file *

C:\Users\loladele\Desktop\IC **Browse...**

Upload

- You will see the uploaded file appear at the bottom of the page

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Permit # *

NYR35346354

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Upload File(s)

Name ⬆	Document Category
IC Checklist Analysis_15April2019.xlsx	Notice of Intent (NOI)

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Step 4: Submit File(s)

- If you would like to upload additional files, click **“Upload Files”**
- This is how it will look if you have uploaded multiple files
- Once you have uploaded all the files that you want to submit, click **“Submit”**

Department of Environmental Protection Search all NYC.gov websites 311 NYC

MSGP File Uploader

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Permit # *
12345678901234567890

Notes or Additional Information
Facility has been inspected

You can upload multiple files. When you are finished uploading, please click "Submit" to send your files to DEP.

[Upload File\(s\)](#)

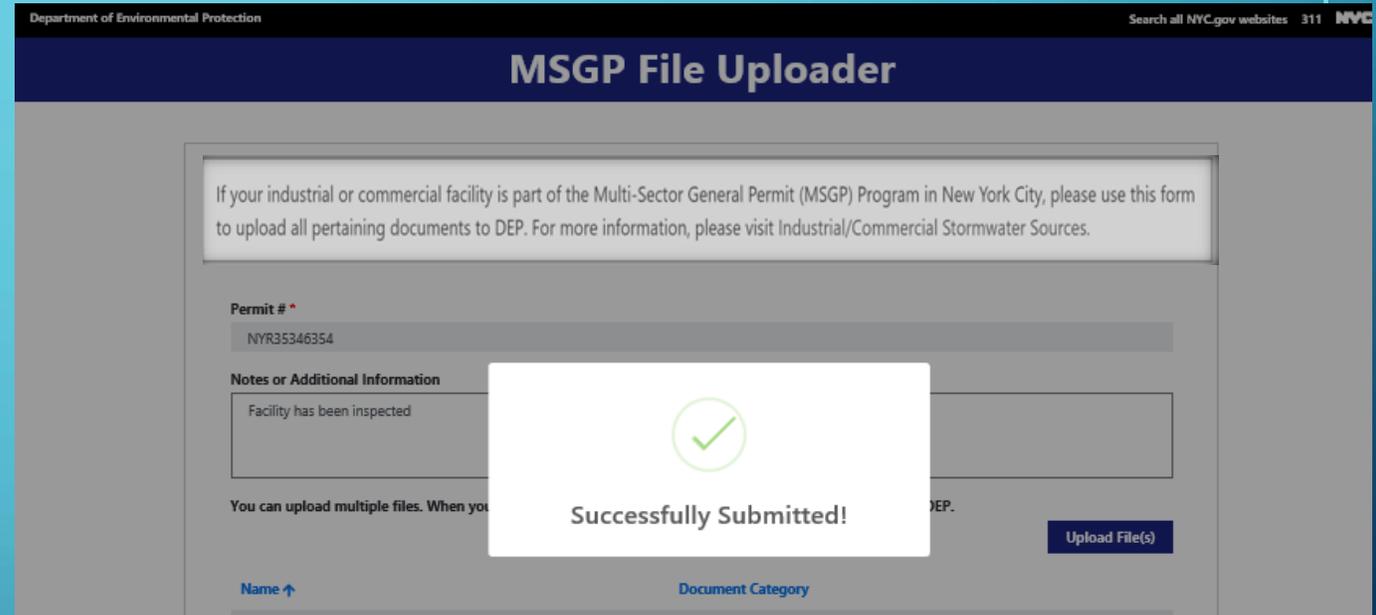
Name ↑	Document Category	
IC Checklist Analysis_15April2019.xlsx	Notice of Intent (NOI)	☑
IC Inspection Report_17April2019.pdf	Annual Certification Report (ACR)	☑
OEA System Process Flow_Split_ 17-April-2019-2.pdf	Certificate of No Exposure	☑
Permitted Checklist Tablet V4.docx	Certificate of No Exposure	☑

[Submit](#)

DEP MSGP FILE UPLOADER

After clicking “**Submit**” a message that says “**Successfully Submitted**” will appear with a green check to let you know your files have been submitted to DEP.

Thank you for submitting your files!
Please reach out to ms4@dep.nyc.gov with any questions.



The screenshot displays the 'MSGP File Uploader' interface from the Department of Environmental Protection (DEP). At the top, it says 'Department of Environmental Protection' and 'Search all NYC.gov websites 311 NYC'. The main heading is 'MSGP File Uploader'. Below this, there is a grey box with the text: 'If your industrial or commercial facility is part of the Multi-Sector General Permit (MSGP) Program in New York City, please use this form to upload all pertaining documents to DEP. For more information, please visit Industrial/Commercial Stormwater Sources.' The form includes a 'Permit #' field with the value 'NYR35346354' and a 'Notes or Additional Information' field with the text 'Facility has been inspected'. A white modal box with a green checkmark and the text 'Successfully Submitted!' is overlaid on the form. Below the form, there is a table with columns 'Name' and 'Document Category'. A blue button labeled 'Upload File(s)' is visible on the right side of the form.