



**DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF WATER AND SEWER OPERATIONS
DRAINAGE AND MODELING**

CHECKLIST FOR SUBMISSION OF AN AMENDED DRAINAGE PLAN

All Submissions shall be in PDF format unless otherwise specified.

Date:

Address or location of the project:

Borough, Block, and Lot:

Name and address of the owner:

Phone and/or email of the owner:

Name and address of the engineer or architect:

Phone and/or email of the engineer or architect:

ALL ITEMS APPLICABLE TO THIS PROJECT ARE SUBMITTED HEREWITH

All Submissions shall be in PDF format unless otherwise specified.

This checklist is intended to help guide the applicant through the process of submitting an Amended Drainage Plan. DEP reserves the right to add or modify any of the below applicable items at its discretion, at any time, or for specific submissions. Information regarding the existing water and sewer records can be obtained by via a Request Records to WSRRecordscentral: <https://www1.nyc.gov/site/dep/about/request-records.page>

<u>APPLICABLE ITEM</u>			
	<u>YES</u>	<u>NO</u>	
1.	[]	[]	The Amended Drainage Plan prepared in accordance with the latest NYC DEP Design Criteria and Procedures for the Preparation of Drainage Plans. Provide in AutoCAD and PDF files.
2.	[]	[]	Profile drawing of the existing sewers. Provide in both AutoCAD and PDF files.
3.	[]	[]	Hydraulic design computation spreadsheet for all existing following NYCDEP standard. Provide in Excel format.
4.	[]	[]	Copy of the existing City Drainage Plan(s) proposed to be amended.
5.	[]	[]	A copy of the application as filed with the DOT and DCP for the proposed mapping action. Alteration map for the proposed map change and Final Mapping action.
6.	[]	[]	A copy of the proposed zoning map for the project area.
7.	[]	[]	A review fee payable to the New York City Water Board for the Amended Drainage Plan in accordance with the latest fee pattern established by the NYC Board of Water Registry. \$1,500.00 for the first 100 linear feet and \$2.00 per linear foot for each foot thereafter. Amount: \$_____. Provide a scan of the check with your submission.

Checks and money orders must be attached to a cover letter with contact information for the applicant; project information including the complete address; borough, block and lot; and the project number (if available) Please send application fees by mail to:

NYC DEP
Bureau of Water and Sewer Operations Engineering
Chief of Drainage and Modeling
3rd Floor Low Rise
59-17 Junction Boulevard
Flushing, NY 11373