



City of New York  
NEW YORK CITY DEPARTMENT OF DESIGN & CONSTRUCTION  
Citywide Job Posting Notice

Job ID: 703694	Salary: \$64,242 - \$ 73,878
Business Title: Project Manager (Environmental)	Division/Work Unit: Safety & Site Support / Office of Environmental & HazMat Services (Environmental)

Job Description

**Hours:** Full-Time – 35 Hours  
**Work Location:** 30-30 Thomson Avenue, LIC, NY 11101

The NYC Department of Design and Construction, Division of Safety & Site Support, seeks an Environmental Project Manager. The selected candidate will be responsible for managing the work product of environmental consultants and drilling contractors for technical accuracy, completeness, timeliness, and cost-effectiveness. The Environmental Project Manager will review capital project design documents, Phase I environmental site assessments, Phase II environmental subsurface investigation reports, Environmental Assessment/Impact Statements, wetland permit applications, dewatering permit applications, spill closure investigations, Health and Safety Plan (HASP), Field Sampling Plan (FSP), Material Handling Plan (MHP), and Remedial Action Plans (RAP). The selected candidate will conduct field visits, manage environmental projects of various levels of complexity, respond to environmental or hazardous material incidents and develop remedial action plans to mitigate hazards and ensure compliance with Federal, NYS and NYC regulations. In addition, the Environmental Project Manager will review sampling protocols, interpret analytical results, compare data to regulatory standards, write technical reports and standard operating procedures, and conduct presentations on the regulatory requirements for environmental compliance.

*Authorization to work in the United States is required for this position. NYC Department of Design and Construction does not provide sponsorship for international employees for visa applications, extensions or status changes, including STEM/OPT visas. Applicants are responsible for ensuring that they meet all qualifying requirements for this position, at the time of application.*

All interested applicants, including City Employees:  
Please email your cover letter and resume to [DDCEngineering@ddc.nyc.gov](mailto:DDCEngineering@ddc.nyc.gov).

Minimum Qualification Requirements

1. A baccalaureate degree in environmental, fire protection, chemical, mechanical, petroleum, aeronautical, or materials engineering from an accredited college and one year of full-time satisfactory experience in environmental or fire protection engineering work; or

2. A baccalaureate degree from an accredited college in environmental, fire protection, chemical, mechanical, petroleum, aeronautical, or materials engineering technology and three years of full-time satisfactory experience in environmental or fire protection engineering work; or

3. A baccalaureate degree from an accredited college and a master's degree in environmental or fire protection engineering from an accredited college.

License Requirement: A Motor Vehicle Driver License valid in the State of New York may be required for some assignments. Employees must maintain this license for the duration of their employment in such assignment.

Preferred Skills

Candidates should have two years of experience in geotechnical/environmental field inspection experience in NYC. Holding any of the following is a plus: OSHA 40-hour Hazwoper; OSHA 10 or 30-hour Construction Safety Certificate; and thorough knowledge of federal, state, and local environmental regulations, including NYSDEC, NYCDEP, FHWA, CEQR, SEQR, RCRA, OSHA, and NYC DOB. Candidates should have excellent verbal, written, communication and computer skills. Candidates will be required to perform fieldwork and don the appropriate personal protective equipment including safety footwear and safety helmet or hard hat. This position requires candidates to hold a valid Motor Vehicle Driver's License and have the ability to drive in all 5 boroughs of NYC for the duration of employment.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

55-a Program

This position is also open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate at the top of your resume and cover letter that you would like to be considered for the position through the 55-a Program.

Public Service Loan Forgiveness

As a prospective employee of the City of New York, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S. Department of Education's website at [StudentAid.gov/PSLF](http://StudentAid.gov/PSLF).

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.