



City of New York
NEW YORK CITY DEPARTMENT OF DESIGN & CONSTRUCTION
Citywide Job Posting Notice

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| Job ID: 701911 | Salary: \$64,242 / \$73,878 |
| Business Title: Quality Assurance Auditor | Division/Work Unit: Safety & Site Support / Quality Assurance |

Job Description

Work Location: 30-30 Thomson Avenue, LIC, NY 11101

Hours: Full-time – 35 Hours

The NYC Department of Design and Construction, Division of Safety & Site Support seeks Quality Assurance Auditor. Under the direction of the Senior Quality Assurance Auditor of the Office of Quality Assurance, the selected candidate will perform duties related to quality, material testing and fabrication inspection services and will be responsible for ensuring that workmanship, materials, and products used in DDC capital construction projects conform to DDC specifications and contract requirements. The candidate will conduct quality audits to determine compliance with local, state and federal codes; identify quality deficiencies and verify implementation of corrective actions; inspect material testing laboratories and fabrication plants; review consultants reports, mix designs, vendor approvals and drawings; collect data and prepare detailed reports.

Authorization to work in the United States is required for this position. NYC Department of Design and Construction does not provide sponsorship for international employees for visa applications, extensions or status changes, including STEM/OPT visas. Applicants are responsible for ensuring that they meet all qualifying requirements for this position, at the time of application.

All interested applicants, including City Employees:

Please email your cover letter and resume to DDCEngineering@ddc.nyc.gov.

Minimum Qualification Requirements

1. A baccalaureate degree in civil engineering from an accredited college or university and one year of fulltime satisfactory experience in civil engineering work; or
2. A baccalaureate degree from an accredited college or university in civil engineering technology and three years of full-time satisfactory experience in civil engineering work; or
3. A baccalaureate degree from an accredited college or university and a master's degree in civil engineering from an accredited college or university.

Preferred Skills

Candidates should have excellent verbal, written, and computer skills. Candidates with construction auditing-related experience; working knowledge of quality and safety requirements (OSHA/DOB, DEP, DOT, FDNY); and materials testing are preferred. OSHA Construction Industry 30-hour certification and ACI Field Testing Technician – Grade I is a plus. This position requires candidates to hold a valid Motor Vehicle Driver's License and the ability to drive in all 5 boroughs of NYC for the duration of employment.

Residency Requirement

New York City Residency is not required for this position.

55-a Program

This position is also open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate at the top of your resume and cover letter that you would like to be considered for the position through the 55-a Program.

Public Service Loan Forgiveness

As a prospective employee of the City of New York, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S. Department of Education's website at <https://studentaid.gov/pslf/>.

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.