

City of New York
NEW YORK CITY DEPARTMENT OF DESIGN & CONSTRUCTION
External Job Posting Notice

Job ID: 698155	Salary: \$84,018 / \$96,621
Business Title: Senior Safety Accident Investigator	Division/Work Unit: Safety & Site Support / Construction Safety – Accident Investigation
<p style="text-align: center;">Job Description</p> <p>Hours: Full Time- 35 Hours Work Location: 30-30 Thomson Avenue, LIC, NY 11101</p> <p>The Department of Design & Construction, Safety & Site Support Division, seeks a Senior Safety Accident Investigator. The selected candidate will report directly to the Chief of Accident Investigation and play a crucial role in response to construction field accidents and emergencies as well as assist in overseeing the overall activities and final products of the Accident Investigation Unit. Responsibilities include on-site accident investigations and root cause analysis of complex accident and incidents; assist the construction project team with development of an action plan to prevent or reduce the chance of reoccurrence; prepare comprehensive accident investigation reports, detailed accident notifications and other related documentation; review safety documents to ensure compliance with DDC safety procedures and federal, state, and local safety laws and regulations; and, review and approve safety documents prepared by the Accident Investigators. In addition, the selected candidate will develop and analyze data to identify critical safety issues surrounding frequency and trends at DDC capital construction projects; attend various construction meetings to represent the Office of Construction Safety; distribute safety advisories and lessons learned; perform field audits at construction projects on a random basis and create field inspection reports for distribution to Infrastructure & Public Buildings Divisions; document acceptable work practices and identify areas for improvement. Additional responsibilities include assist in the preparation of yearly performance evaluations for the Unit's Accident Investigators, compile weekly and monthly progress reports for submission to Senior Management, and assist in the preparation and maintenance of the Unit's Standard Operating Procedures. The candidate also will perform comprehensive review of project-specific site safety plans and construction safety related submittals by contractors and project staff.</p> <p><i>Authorization to work in the United States is required for this position. NYC Department of Design and Construction does not provide sponsorship for international employees for visa applications, extensions or status changes, including STEM/OPT visas. Applicants are responsible for ensuring that they meet all qualifying requirements for this position, at the time of application.</i></p> <p>All interested applicants, including City Employees: Please email your cover letter and resume to DDCEngineering@ddc.nyc.gov.</p>	
<p style="text-align: center;">Minimum Qualification Requirements</p> <p>One year of full-time satisfactory experience in supervising employees performing project management work, such as planning, administering, managing, coordinating, or expediting, on engineering and/or architectural and/or landscape architectural projects, or supervising a construction project with a value of \$1,000,000 or more, and either:</p> <ol style="list-style-type: none"> 1. A baccalaureate degree from an accredited college or university in engineering, engineering technology, architecture, landscape architecture, architectural technology, construction, construction management, construction technology, sustainable design, urban planning, urban studies, city planning, transportation planning, business administration, or public administration, and one year of full-time satisfactory experience in project management work, such as planning, administering, managing, coordinating, or expediting, for engineering and/or architectural and/or landscape architectural projects; or 2. A four-year high school diploma or its educational equivalent and five years of experience as described in "1" above; or 3. A four-year high school diploma or its educational equivalent plus any combination of college or university education and/or experience described in "1" above to make up the equivalent of five years of education and experience. One year of experience credit will be given for: (a) each 30 semester credits of college or university education leading to a bachelor's degree from an accredited college or university in engineering, engineering technology, architecture, landscape architecture, architectural technology, construction, construction management, construction technology, sustainable design, urban planning, urban studies, city planning, transportation planning, business administration, or public administration; (b) a Master's degree from an accredited college or university in one of the disciplines described in "1" above; (c) a Juris Doctor degree, or (d) a valid New York State license as a Professional Engineer, Registered Architect or Registered Landscape Architect. Where experience which is primarily of a design nature is not acceptable towards meeting the qualification requirements. 	

In addition to meeting the qualification requirements for Assignment Level I, candidates must have at least one additional year of experience as described in "1" above in a supervisory capacity or have served for at least one year as a project manager for a large and/or complex construction project.

In addition to meeting the qualification requirements for Assignment Level I, candidates must have at least two additional years of experience as described in "1" above in a supervisory capacity or have served for at least two additional years as a project manager for a large and/or complex construction project.

Preferred Skills

Candidates must have excellent organizational, verbal, and written skills. Candidates with Construction-related experience and practical working knowledge of safety requirements (OSHA, DOB, DEP) is preferred. This position requires candidates to hold a valid Motor Vehicle License and the ability to drive in all 5 boroughs of New York City for the duration of employment.

Public Service Loan Forgiveness

As a prospective employee of the City of New York, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S. Department of Education's website at [StudentAid.gov/PSLF](https://studentaid.gov/PSLF).

Residency Requirement

New York City Residency is not required for this position.

55-a Program

This position is also open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate at the top of your resume and cover letter that you would like to be considered for the position through the 55-a Program.

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.