



City of New York
NEW YORK CITY DEPARTMENT OF DESIGN & CONSTRUCTION
Citywide Job Posting Notice

Job ID: 707879	Salary: \$101,102 - \$221,435
Business Title: Associate Commissioner, Architecture and Engineering unit	Division/Work Unit: Public Buildings / Architecture & Engineering - Executive
<div>Job Description</div> <p>Hours: Full-Time – 35 Hours Work Location: 30-30 Thomson Ave, LIC, Queens 11101</p> <p>The Department of Design and Construction, Division of Public Buildings seeks an Associate Commissioner to lead the Architecture & Engineering Unit. The Associate Commissioner will be accountable for multi-disciplinary teams of architects, engineers, and construction professionals overseeing the technical review (design, regulatory issues, constructability and biddability) for the agency’s capital projects portfolio. Candidate is responsible for overseeing (8) units including Architecture, Engineering, Bid Packaging & Specifications, Front End Planning/Advanced Capital Planning, Design & Construction Excellence, Chief Architect’s Office, Sustainable Design and Building Assessment. Collectively, these teams manage overall technical review of design consultant submissions and all requirements for bid, project scoping, schedule and budget development. Candidate shall review and assess the portfolio-wide needs of our sponsor’s capital programs, coordinate requirements for all design and construction management professional services contracts; coordinate and develop design standards and guidelines; ensure compliance with sustainability, resiliency, and commissioning practices; provide high-level assessments of the conditions of the city’s capital assets. The candidate will also: Drive support of division goals, providing leadership to shape process improvements; analyze/coordinate workflow changes ensuring their implementation; ensure efficient distribution of staff and consultant resources; participate in citywide initiatives and programs; assume the role of Deputy Commissioner in his absence.</p> <p><i>Authorization to work in the United States is required for this position. NYC Department of Design and Construction does not provide sponsorship for international employees for visa applications, extensions or status changes, including STEM/OPT visas. Applicants are responsible for ensuring that they meet all qualifying requirements for this position, at the time of application.</i></p> <p>All interested applicants, including City Employees: Please email your cover letter and resume to DDCEngineering@ddc.nyc.gov.</p>	
<div>Preferred Skills</div> <p>Candidates with 10 years of managerial experience and at least two years as manager of a major business unit within a multi-divisional Architecture & Engineering organization (public or private) is preferred. Candidates must have excellent interpersonal, written and oral skills. This position requires extensive experience with multi-discipline design; construction contracts, issues, documents; the ability to analyze projects and contractual situations. Must have current and up-to-date knowledge of the operations, design and construction of diverse building types; a thorough understanding of current architectural and engineering design principles and practices; demonstrated ability to develop project scope and build consensus, facilitate teamwork; capability to manage diverse sponsor agencies and work groups; preference will be given to candidates with a minimum of fifteen years of full-time experience as a Registered Architect or Professional Engineer. The ideal candidate should have experience in new construction and renovation work in the public sector, or in institutional and commercial buildings.</p>	
<div>Residency Requirement</div> <p>New York City Residency is not required for this position.</p>	
<div>55-a Program</div> <p>This position is also open to qualified persons with a disability who are eligible for the 55-a Program. Please indicate at the top of your resume and cover letter that you would like to be considered for the position through the 55-a Program.</p>	
<div>Public Service Loan Forgiveness</div> <p>As a prospective employee of the City of New York, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S. Department of Education’s website at https://studentaid.gov/pslf/.</p>	

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.